

# Public Document Pack

**Sefton Council** 

MEETING: OVERVIEW AND SCRUTINY COMMITTEE (ADULT SOCIAL CARE AND HEALTH)

DATE: Tuesday 20 February 2024

TIME: 6.30 pm

VENUE: Committee Room - Bootle Town Hall, Trinity Road, Bootle, L20 7AE

## Member

Cllr. Carla Thomas (Chair)  
Cllr. Greg Myers (Vice-Chair)  
Cllr. Iain Brodie - Browne  
Cllr. Tony Brough  
Cllr. Linda Cluskey  
Cllr. Sean Halsall  
Cllr. Phil Hart  
Cllr. John Joseph Kelly  
Cllr. Laura Lunn-Bates  
Cllr. Dave Robinson  
Ms Diane Blair, Healthwatch  
Mr. Brian Clark OBE, Healthwatch

## Substitute

Cllr. Carol Richards  
Cllr. Michael Roche  
Cllr. Dr. John Pugh  
Cllr. Sir Ron Watson C.B.E.  
Cllr. Daniel McKee  
Cllr. Sonya Kelly  
Cllr. Veronica Webster  
Cllr. Paul Tweed  
Cllr. Mike Desmond F.R.C.A.  
Cllr. Christopher Page

COMMITTEE OFFICER: Laura Bootland, Senior Democratic Services Officer  
Telephone: 0151 934 2078  
E-mail: [Laura.bootland@sefton.gov.uk](mailto:Laura.bootland@sefton.gov.uk)

**If you have any special needs that may require arrangements to facilitate your attendance at this meeting, please contact the Committee Officer named above, who will endeavour to assist.**

We endeavour to provide a reasonable number of full agendas, including reports at the meeting. If you wish to ensure that you have a copy to refer to at the meeting, please can you print off your own copy of the agenda pack prior to the meeting.

# AGENDA

## 1. Apologies for Absence

## 2. Declarations of Interest

Members are requested at a meeting where a disclosable pecuniary interest or personal interest arises, which is not already included in their Register of Members' Interests, to declare any interests that relate to an item on the agenda.

Where a Member discloses a Disclosable Pecuniary Interest, he/she must withdraw from the meeting room, including from the public gallery, during the whole consideration of any item of business in which he/she has an interest, except where he/she is permitted to remain as a result of a grant of a dispensation.

Where a Member discloses a personal interest he/she must seek advice from the Monitoring Officer or staff member representing the Monitoring Officer to determine whether the Member should withdraw from the meeting room, including from the public gallery, during the whole consideration of any item of business in which he/she has an interest or whether the Member can remain in the meeting or remain in the meeting and vote on the relevant decision.

## 3. Minutes of the Previous Meeting

(Pages 5 - 14)

Minutes of the meeting held on 23<sup>rd</sup> January 2024.

## 4. Shaping Care Together - Update Report

(Pages 15 - 24)

Report of the Programme Director, Shaping Care Together, Mersey and West Lancashire Teaching Hospital.

## 5. NHS Cheshire and Merseyside, Sefton Place - Update Report

(Pages 25 - 28)

Report of the Sefton Place Director, NHS Cheshire and Merseyside

## 6. NHS Cheshire and Merseyside, Sefton - Health Provider Performance Dashboard

(Pages 29 - 36)

Report of the Sefton Place Director, NHS Cheshire and Merseyside

## 7. 2022/23 Outturn Review of Council Wholly Owned Companies - Sefton New Directions

(Pages 37 - 52)

Report of the Assistant Director, Integrated Life Course Commissioning.

- 8. Carers Strategy** (Pages 53 - 62)  
Report of the Assistant Director, Integrated Life Course Commissioning.
- 9. Cabinet Member Reports** (Pages 63 - 82)  
Report of the Chief Legal and Democratic Officer
- 10. Work Programme Key Decision Forward Plan** (Pages 83 - 106)  
Report of the Chief Legal and Democratic Officer

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## INTERVIEW AND SCRUTINY COMMITTEE (ADULT SOCIAL CARE AND HEALTH)



MEETING HELD AT THE BIRKDALE ROOM - SOUTHPORT TOWN HALL, LORD STREET, SOUTHPORT, PR8 1DA  
ON TUESDAY 23RD JANUARY, 2024

**PRESENT:** Councillor Carla Thomas (in the Chair)  
Councillor Greg Myers (Vice-Chair)  
Councillors Ian Brodie - Browne, Tony Brough, Linda Cluskey, Sean Halsall, Phil Hart,  
John Joseph Kelly, Laura Lunn-Bates and Dave Robinson

**ALSO PRESENT:** Councillor Paul Cummins, (Cabinet Member Adult Social Care), Brian Clark OBE, Sefton Healthwatch

### **35. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Diane Blair, Healthwatch Sefton.

### **36. DECLARATIONS OF INTEREST**

No declarations of any disclosable pecuniary interests or personal interests were received.

### **37. MINUTES OF THE PREVIOUS MEETING**

**RESOLVED:**

That the Minutes of the meeting held on 17 October 2023, be confirmed as a correct record.

### **38. MELLING SURGERY UPDATE**

Further to Minute No. 30 of 17 October 2023, the Committee considered the report of the Head of Primary Care Transformation, NHS Cheshire and Merseyside.

The Committee had previously agreed that the closure of Melling Surgery did constitute a substantial change. The closure was due to be formally ratified at a Cheshire and Merseyside System Primary Care Committee meeting in the coming weeks and therefore, the Committee had requested a further update report on concerns raised at its previous Committee meeting on 17 October.

It was reported that Councillor Danny Burns, a Ward Member for the affected area, had submitted a written representation about the surgery closure which had been shared with NHS Cheshire and Merseyside.

# Agenda Item 3

OVERVIEW AND SCRUTINY COMMITTEE (ADULT SOCIAL CARE AND HEALTH) - TUESDAY 23RD JANUARY, 2024

The report set out details of the following:

- Background to the provision of GP services provided by Dr Maassarani and Partners in the Melling area.
- A timeline of the events which led to the premises being vacated and the practice closed.
- The options appraisal carried out by NHS Cheshire and Merseyside
- The Equality and Quality Impact Assessments
- The actions taken to ensure responsibility for meeting the health needs and arranging the provision of health services for the population affected.
- Details of the Taxi service offered to patients in Melling who now use Tower Hill Surgery.

Alistair Macfarlane, Head of Primary Care Transformation, NHS Cheshire and Merseyside, attended the meeting to present information and to respond to any questions or issues raised by Members of the Committee.

Members of the Committee asked questions/commented on the following issues:

- The reasons for the lease not being renewed and the legalities around that.
- The costs involved to make the premises NHS compliant
- The population in the Melling area was increasing with a development of 140 new houses, which added to the concern about access to GP surgeries.
- The low level of take up of the offer of taxis to transport Melling residents to the Tower Hill surgery and how this service was currently being advertised.
- How long the offer of taxis would be in place for.
- What the NHS had done to investigate the feasibility of extra bus services in the area, to include the possibility of the NHS writing to Merseytravel to urge them to consider expansion of services in the area.
- The circumstances of the closure were understood, but it was concerning that sourcing an alternative premises had not been considered as an option.

RESOLVED: That

- (1) the update be noted;
- (2) a further update be brought to the Committee in 6 months' time and Councillor Danny Burns be invited to attend that meeting; and
- (3) a written response to Councillor Danny Burns' representation be obtained and forwarded to Councillor Danny Burns, to be shared with the other Molyneux Ward Councillors, and members of this Committee.

## **39. CHESHIRE AND MERSEYSIDE CANCER ALLIANCE UPDATE**

The Committee considered the report of the Cheshire and Merseyside Cancer Alliance that provided an overview of the activities of Cheshire and Merseyside Cancer Alliance in Sefton and was submitted for information and discussion.

Cheshire and Merseyside Cancer Alliance was an NHS organisation that brought healthcare providers, commissioners, patients, cancer research institutions and voluntary and charitable sector partners together to improve cancer outcomes for the local population.

The Alliance was responsible for:

- Delivering the NHS Long Term Plan objectives for cancer, including the ambition that, by 2028, 75% of cancers would be diagnosed at stages 1 and 2.
- Reducing unwarranted variation in care, access, patient experience and outcomes.
- Improving performance against cancer waiting times standards.
- Supporting innovation and safeguarding the long-term sustainability of cancer services.

The Alliance was funded by, and accountable to, the national cancer programme within NHS England and the Alliance was hosted by The Clatterbridge Cancer Centre NHS Foundation Trust.

The report highlighted the work of the Alliance with reference to improving cancer outcomes for the population of Sefton.

Jon Hayes, Managing Director, Cheshire and Merseyside Cancer Alliance attended the meeting to present information and to respond to any questions or issues raised by Members of the Committee.

Members of the Committee asked questions/commented on the following issues:

- The key factors holding back the target of 75% of faster diagnosis
- Whether Cheshire and Merseyside participated in medication trials
- Workforce planning and how recruitment is carried out
- Training for the workforce

RESOLVED: That

- (1) the report and the information provided be noted; and

# Agenda Item 3

OVERVIEW AND SCRUTINY COMMITTEE (ADULT SOCIAL CARE AND HEALTH) - TUESDAY 23RD JANUARY, 2024

- (2) a further update on the activities of Cheshire and Merseyside Cancer Alliance in Sefton be provided to the Committee in 6 to 9 months' time.

## **40. NHS CHESHIRE AND MERSEYSIDE, SEFTON PLACE UPDATE REPORT**

The Committee considered the report of the Sefton Place Director, NHS Cheshire and Merseyside, that provided an update about the work of NHS Cheshire and Merseyside, Sefton. The report outlined details of the following:

- Shaping Care Together Programme
- Lincoln House Surgery Update

Members of the Committee asked questions/commented on the following issues:

- The timescales going forward for a resolution to the Lincoln House Surgery issue.
- The Shaping Care Together programme, in particular why there had been a re-focus.

The Committee noted that there was an update on the Shaping Care Together programme, scheduled for the next formal meeting on 20 February 2024.

RESOLVED:

That the update be noted

## **41. NHS CHESHIRE AND MERSEYSIDE, SEFTON PLACE PRIMARY MEDICAL CARE UPDATE REPORT**

The Committee considered the report of the Sefton Place Director, NHS Cheshire and Merseyside, that provided an update on Primary Medical Care for NHS Cheshire and Merseyside, Sefton. The report outlined details of the following:

- Update on the Delivery Plan for Recovering Access to Primary Care
- Access Data, including appointments
- Winter Plans
- Family and Friends Data
- Primary Care Networks

Members of the Committee asked questions/commented on the following issues:

- The call-back system used by GP surgeries
- The 8am appointment system used by GP surgeries



# Agenda Item 3

## OVERVIEW AND SCRUTINY COMMITTEE (ADULT SOCIAL CARE AND HEALTH) - TUESDAY 23RD JANUARY, 2024

- The Pharmacy First scheme and the training offered to pharmacists
- The friends and family data

RESOLVED: That

- (1) the update be noted; and
- (2) the Committee be provided with a breakdown of the Friends and Family data pathway.

### **42. NHS CHESHIRE AND MERSEYSIDE, SEFTON - HEALTH PROVIDER PERFORMANCE DASHBOARD**

The Committee considered the report of the Sefton Place Director, NHS Cheshire and Merseyside, that provided data on key performance areas for North and South Sefton, together with responses for the Friends and Family Test. Ambulance response times were also included within the data.

Members expressed concern that the data was showing signs of pressure, particularly ambulance response times.

RESOLVED:

That the information on Health Provider Performance be noted.

### **43. REPORT ON THE PUBLIC HEALTH PERFORMANCE FRAMEWORK**

The Committee considered the report of the Director of Public Health that provided an update on the Public Health Outcomes Framework.

A briefing previously received by the Cabinet Member - Health and Wellbeing was attached to the report.

Members of the Committee asked questions/raised matters on the following issues:

- The demographics of Sefton as a Borough and comparative neighbours.
- Health inequalities and the possibility of exploring good practice seen in other local authority areas.
- Childhood and adult obesity and the main reasons for this.

The Committee welcomed the report and considered that the information within it would be best explored at an informal meeting to enable Members to obtain a greater understanding of public health issues.

RESOLVED: That

- (1) the report be received; and

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OVERVIEW AND SCRUTINY COMMITTEE (ADULT SOCIAL CARE AND HEALTH) - TUESDAY 23RD JANUARY, 2024

- (2) an informal meeting of the Committee be arranged to allow Committee Members to further explore the public health issues affecting Sefton.

## **44. ADULT SOCIAL CARE PERFORMANCE DATA REVIEW**

The Committee considered the report of the Executive Director of Adult Social Care and Health which provided an overview of Sefton's data profile to support the upcoming Care Quality Commission (CQC) assessment.

The data review would help Sefton Adult Social Care understand its strengths and areas for focus prior to a pending Care Quality Commission Assessment, that supported Adult Social Care's service planning.

Members of the Committee asked questions/raised matters on the following issues:

- The reasons for the 6% drop in satisfaction amongst clients
- The reasons for the disparity in the data between carers and clients
- If complaints and compliments data would form part of the CQC assessment data.
- Members were pleased to note the reported 9% drop in adults requiring secondary mental health care.

RESOLVED: That

- (1) the report be noted and assurances be received on actions being taken in areas of identified performance; and
- (2) further updates be provided to the Committee as part of regular performance updates and preparation for CQC assurance.

## **45. 2024 WINTER PLANNING**

The Committee considered the report of the Assistant Director, Integrated Life Course Commissioning, that provided an update on the activity that had taken place to plan additional services and prepare for Winter 2023/24.

The report set out the following:

- The Sefton Winter Planning Process
- The Sefton Place Winter Plan, Intelligence and Impacts
- The oversight on winter planning carried out by the Cheshire and Merseyside Integrated Care Board
- How the winter plan would be funded
- The next steps.

RESOLVED:

That the report be noted.

## **46. SERIOUS VIOLENCE DUTY**

The Committee considered the report of the Assistant Director of People (Communities) updating on the serious violence duty which came into force in January 2023 and required specified authorities to publish a strategy by January 2024, to prevent and reduce serious violence; and which indicated that work in preparing the strategy on Merseyside had been coordinated by the Office of the Police and Crime Commissioner.

The report indicated that following public consultation in July 2019, the Government announced that it would introduce legislation relating to a serious violence duty; that this aimed to ensure that relevant services worked together to share information to target interventions, where possible through existing partnership structures, to prevent and reduce serious violence within their local communities; that the Government also announced that it would amend the Crime and Disorder Act 1998 to ensure that serious violence was an explicit priority for Community Safety Partnerships and by making sure they had a strategy in place to explicitly tackle serious violence; and that whilst the guidance did not specify a particular partnership to lead, given the categories classed as “Serious Violence” were contained within the Community Safety Strategy, it made sense that the Safer Sefton Together (SST) was the partnership lead body for Sefton.

Appendix 1 to the report provided a timeline of the work undertaken within the last year relating to the readiness assessment, which identified a need to support the relevant authorities across Merseyside to facilitate stronger co-production across existing governance structures; and the consultation exercise undertaken to understand the perception of the problem, causes and consequences.

The draft Serious Violence Strategy document was attached as Appendix 2 to the report.

The report also provided information on the local delivery plan that was more specific for Sefton’s communities; and advised that the first draft of the delivery plan was currently being developed and would be mapped against the high level strategic aims of the strategy but also cross-referenced to the priorities contained within the Safer Sefton Together Strategy 2023-26 and would be reviewed through 2024; but however, there was no additional funding for LA’s to deliver the duty and therefore the delivery plan would reflect the work already underway in preventing and reducing serious violence in our communities.

The report concluded by seeking the views of the Committee on the draft strategy and the local delivery plan.

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The report would also be considered by other Overview and Scrutiny Committees.

Members of the Committee asked questions/commented on the following matters:

- The reason for not including domestic violence in the serious violence definition.
- Suggestion of the inclusion of work around social deprivation in the strategy

RESOLVED:

That the report updating on the serious violence duty be noted

## 47. CABINET MEMBER REPORTS

The Committee considered the report of the Chief Legal and Democratic Officer submitting the most recent update reports from the Cabinet Member – Adult Social Care, and the Cabinet Member – Health and Wellbeing, whose portfolios fell within the remit of the Committee.

The Cabinet Member update report – Adult Social Care, attached to the report at Appendix A, outlined information on the following:

- The National Care Quality Assurance update
- Strategic Commissioning –
  - Domicillary Care
  - Day Opportunities
  - New Directions
  - Care Homes
  - Fee Setting 2024/25
  - Quality Monitoring
- Hospital Winter Pressures
- Adult Social Care Budget
- Adult Social Care Complaints, Compliments and MP Enquiries
- Principal Social Worker Update – Quality and Practice
- Performance and Key Areas of Focus
- Workforce

The Cabinet Member update report – Health and Wellbeing, attached to the report at Appendix B, outlined information on the following:

- We're Here Campaign
- Sefton Sexual Health Long Acting Reversible Contraception GP Offer
- Public Health Performance Framework

# Agenda Item 3

## OVERVIEW AND SCRUTINY COMMITTEE (ADULT SOCIAL CARE AND HEALTH) - TUESDAY 23RD JANUARY, 2024

- Happy n Healthy Service for Children and Young People
- Staff Flu Vaccination Programme
- Leisure Update

Councillor Cummins, Cabinet Member – Adult Social Care, attended the meeting to present his report and to respond to any questions.

It was noted that the Committee requested an informal session to understand the Adult Social Care Budget.

RESOLVED: That:

- (1) the update reports from the Cabinet Member – Adult Social Care and the Cabinet Member – Health and Wellbeing be noted; and
- (2) The relevant officer(s) be requested to attend an informal meeting on the Adult Social Care budget.

### **48. WORK PROGRAMME KEY DECISION FORWARD PLAN**

The Committee considered the report of the Chief Legal and Democratic Officer that sought to:

- review the Committee's Work Programme for the remainder of the Municipal Year 2023/24
- to identify any items for pre-scrutiny by the Committee from the Key Decision Forward Plan;
- seek the views of the Committee on the Programme of informal briefings/workshop sessions for the remainder of 2023/24;
- note the intention for the Local Government Association to provide training from Members and Substitutes of the Committee;
- receive an update on the Liverpool City Region Combined Authority Overview and Scrutiny Committee;
- receive an update on the Joint Cheshire and Merseyside Scrutiny Committee, established to scrutinise the work of the Cheshire and Merseyside Integrated Care Board; and
- receive an update by Healthwatch Sefton.

The following appendices were attached to the report:

- Appendix A – Work Programme for 2023/24;
- Appendix B – Latest key decision forward plan items relating to this overview and scrutiny committee.
- Appendix C – Draft programme of informal briefings/workshop sessions for 2023/24
- Appendix D – Update of recent activities taken by Healthwatch Sefton.

# Agenda Item 3

OVERVIEW AND SCRUTINY COMMITTEE (ADULT SOCIAL CARE AND HEALTH) - TUESDAY 23RD JANUARY, 2024

Members noted that the following informal meetings would be added to the work programme:

- Adult Social Care budget
- Public Health Performance Framework

RESOLVED: That

- (1) the Work Programme for 2023/24, as set out in Appendix A to the report, be noted;
- (2) the contents of the Key Decision Forward Plan for the period be noted;
- (3) the update on the Liverpool City Region Combined Authority Overview and Scrutiny Committee be noted; and
- (4) the update on the Cheshire and Merseyside Integrated Care System Joint Health Scrutiny Committee; and
- (5) the update on Healthwatch be noted;
- (6) informal meetings on the Adult Social Care Budget, Public Health Performance Framework be added to the Committee's programme of informal meetings; and
- (7) the intention for the Local Government Association to provide training from Members and Substitutes of the Committee be noted.

<b>Report to:</b>	Overview and Scrutiny Committee (Adult Social Care and Health)	<b>Date of Meeting</b>	20 February 2024
<b>Subject:</b>	Shaping Care Together Update Report		
<b>Report of:</b>	Mersey and West Lancashire Teaching Hospital	<b>Wards Affected:</b>	All
<b>This Report Contains Exempt / Confidential Information</b>	No		
<b>Contact Officer:</b>	Halima Sadia Programme Director Shaping Care Together Mersey and West Lancashire Teaching Hospital		
<b>Tel:</b>	07502696410		
<b>Email:</b>	<a href="mailto:Halima.Sadia6@nhs.net">Halima.Sadia6@nhs.net</a>		

**Purpose / Summary of Report:**

To provide the Committee with an update about the work of the Shaping Care Together programme.

**Recommendation**

The Overview and Scrutiny Committee (Adult Social Care and Health) is requested to receive this report.

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NHS Lancashire and South Cumbria  
Mersey and West Lancashire Teaching Hospitals NHS Trust  
NHS Cheshire and Merseyside



# Shaping Care Together Programme Update

Sefton Council  
Overview and Scrutiny Committee  
Adult Social Care and Health

Dr Kate Clark  
20 February 2024

# Background to Shaping Care Together

- Shaping Care Together (SCT) programme looks at how we can organise, operate and provide services that provide safe and excellent care across seven key service areas.
- A programme designed to stabilise and improve ‘fragile services’.
- Making the most of existing funding, workforce and estates.
- Runs in tandem with the coming together of two trusts to create Mersey and West Lancashire Teaching Hospitals.

# Initial engagement

- More than 30 stakeholder meetings (including public meetings, workshops, staff meetings and discussion groups)
- Almost 2,500 responses to the questionnaire
- More than 500 comment cards completed
- More than 350 staff responses to the survey

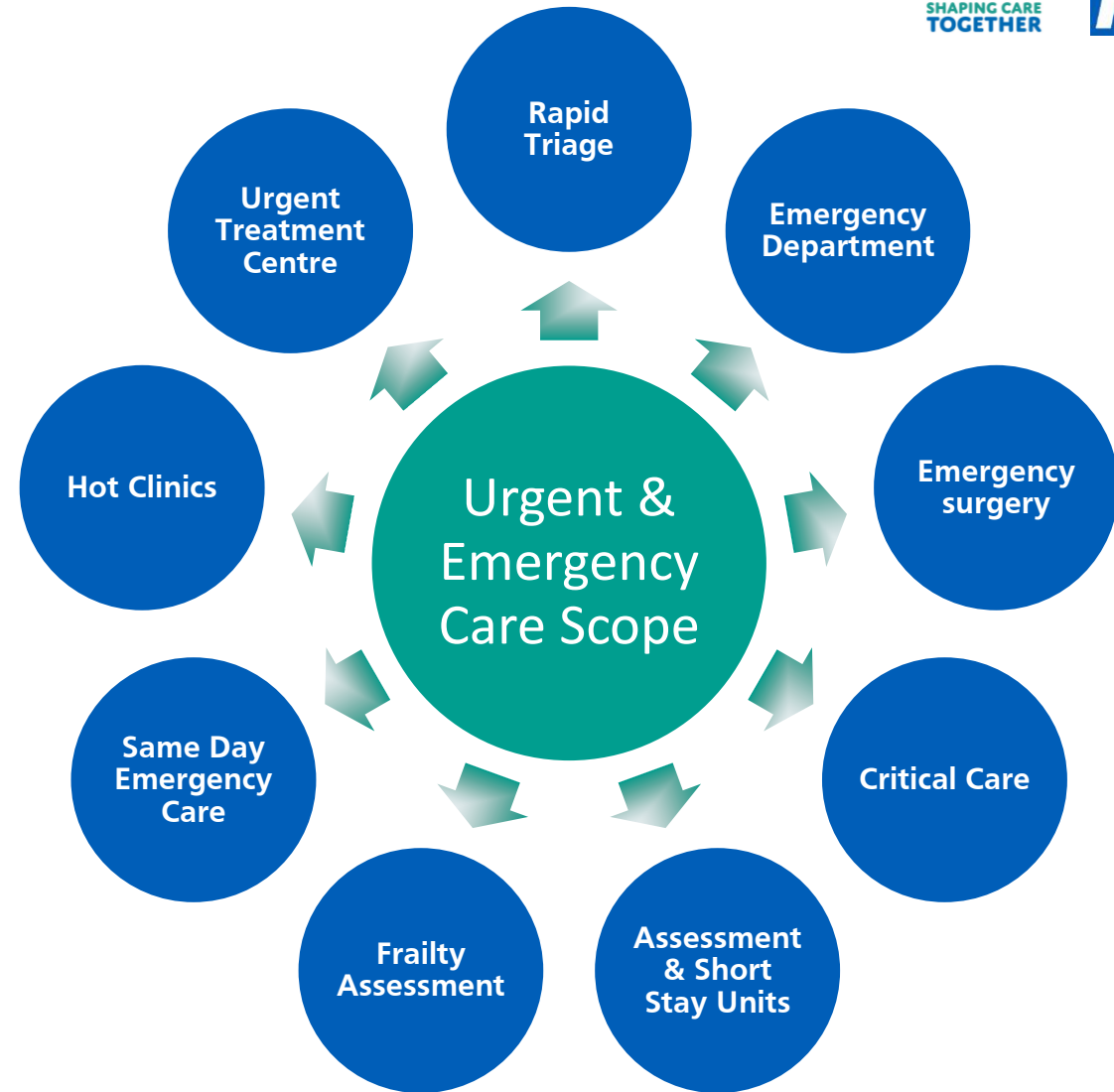
# Initial engagement

Some of the key themes to emerge were:

- To reduce waiting times for outpatient appointments.
- To ensure the best possible standard of care, even if that means having to travel a little further.
- Having care provided closer to home and in the local community wherever possible.

# Starting with Urgent & Emergency Care (UEC)

- Start with UEC as it affects so many other service areas
- We'll be looking at patient journey's across UEC



# Next phase of engagement

- More public, patient, staff and stakeholder engagement
- Case for Change to be published
- Options appraisal process to narrow down the long list to short list
- Pre-Consultation Business Case (PCBC) towards end of 2024

# Aims, ambitions and principles

With the funding, people and other resources available, we will develop options that:

- Provide excellent care, which is safe and sustainable, now and in the future.
- Provide the same level of service to everyone all of the time.
- Make sure that urgent and emergency care is designed to work in partnership with other service areas in a way that will help improve patient experience and the quality of care.



SHAPING CARE  
TOGETHER

**NHS**

NHS Lancashire and South Cumbria  
Mersey and West Lancashire Teaching Hospitals NHS Trust  
NHS Cheshire and Merseyside

Thank you



<b>Report to:</b>	Overview and Scrutiny Committee (Adult Social Care and Health)	<b>Date of Meeting</b>	20 February 2024
<b>Subject:</b>	NHS Cheshire and Merseyside, Sefton Place Update Report		
<b>Report of:</b>	NHS Cheshire and Merseyside ICB (Sefton place)	<b>Wards Affected:</b>	All
<b>This Report Contains Exempt / Confidential Information</b>	No		
<b>Contact Officer:</b>	Deborah Butcher		
<b>Tel:</b>	0151 317 8456		
<b>Email:</b>	<a href="mailto:Deborah.butcher@sefton.gov.uk">Deborah.butcher@sefton.gov.uk</a>		

**Purpose / Summary of Report:**

To provide the Committee with an update about the work of NHS Cheshire and Merseyside, Sefton

**Recommendation**

The Overview and Scrutiny Committee (Adult Social Care and Health) is requested to receive this report.

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## NHS Cheshire and Merseyside, Sefton

### Update Report

February 2024

#### ICB 2024/25 planning

(for more information contact: [Stephen.williams@cheshireandmerseyside.nhs.uk](mailto:Stephen.williams@cheshireandmerseyside.nhs.uk))

The planning process for the new financial year is progressing despite the detailed guidance having not yet been released. However, systems have been informed that the priorities and objectives as set out in last year's guidance, as well as the published recovery plans on urgent and emergency care, primary care access, and elective and cancer care, will not fundamentally change.

From a Sefton perspective, a joint place-partner workshop was held in mid-December and culminated in the submission of priorities to ICB corporate colleagues. This submission was based on the Sefton Plan 2023-25 in line with previous updates to the Committee.

A workshop involving all nine places was held in December to compare all nine place-based submissions. Work is currently progressing to compare the consolidated place-based view with ICB-wide programme and clinical network priorities to support the alignment of plans across the ICB with a view to identifying clear ICB-wide priorities. This work is progressing and expected to be completed in time for start of the new financial year.

#### Latest NHS Cheshire and Merseyside Board meeting

The next NHS Cheshire and Merseyside Board meeting takes place on 28 March 2024.

All meetings are live streamed via NHS Cheshire and Merseyside's YouTube channel for anyone not able to attend.

You can find details of all forthcoming meetings here:

<https://www.cheshireandmerseyside.nhs.uk/get-involved/upcoming-meetings-and-events/>

Papers from all previous meetings can be found here:

<https://www.cheshireandmerseyside.nhs.uk/get-involved/meeting-and-event-archive/>

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Visit the NHS Cheshire and Merseyside website here: [www.cheshireandmerseyside.nhs.uk](http://www.cheshireandmerseyside.nhs.uk)

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<b>Report to:</b>	Overview and Scrutiny Committee (Adult Social Care and Health)	<b>Date of Meeting</b>	20 February 2024
<b>Subject:</b>	Health Provider Performance Dashboard		
<b>Report of:</b>	NHS Cheshire and Merseyside ICB (Sefton place)	<b>Wards Affected:</b>	All
<b>This Report Contains Exempt / Confidential Information</b>	No		
<b>Contact Officer:</b>	Luke Garner		
<b>Tel:</b>	0151 317 8456		
<b>Email:</b>	<a href="mailto:Luke.garner@cheshireandmerseyside.nhs.uk">Luke.garner@cheshireandmerseyside.nhs.uk</a>		

## Purpose / Summary of Report:

To present NHS Cheshire and Merseyside performance against key strategic, NHS constitution, quality and safety indicators for the main providers Sefton Place commission from.

Time periods vary for the indicators presented and are indicated in the tables.

## Recommendation(s)

The Overview and Scrutiny Committee (Adult Social Care and Health) is requested to receive this performance dashboard.

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# Main Provider Performance February 2024

The following slides present performance against key strategic, NHS constitution, quality and safety indicators for the main providers the Sefton Place commission from.

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Time periods vary for the indicators presented and are indicated in the tables latest data available displayed.

**To Note:** Following a consultation on the cancer waiting times standards, NHS England had approval from the government to implement changes to the standards from 1 October 2023, this data for Cancer is reflected within the report for these new metrics (62 day combined, 31 day combined and 28 day FDS).

Key Performance Area	Time Period	Performance	C&M	National	Target	Trend
A&E 4 hour Waits, All Types MWLTH from July 23 (Mersey & West Lancashire Teaching Hospital) prev SOHT	Nov-23	68.43%	68.90%	69.75%	76%	
Cancer 28 Day FDS (MWLTH from July 23)	Nov-23	69.25%	68.94%	71.90%	75%	
Cancer 62 Day - combined new from Oct-23 (MWLTH from July 23)	Nov-23	81.11%	70.95%	65.19%	85%	
Cancer 31 Day - combined new from Oct-23 (MWLTH from July 23)	Nov-23	93.64%	94.02%	90.12%	96%	
RTT -18 Weeks Incomplete (MWLTH from July) snapshot	Nov-23	60.94%	56.11%	58.28%	92%	
C.Difficile (Southport & Ormskirk) cumulative YTD	Nov-23	28	-	-	2023-24 Target <=39	
MRSA (Southport & Ormskirk) cumulative YTD	Nov-23	0	-	-	zero tolerance	
Stroke (80% of Pts spending 90% of time on Stroke Unit, Southport & Ormskirk)	Sep-23	80.00%	-	-	80%	
% TIA assessed and treated within 24 hours (Southport & Ormskirk)	Oct-23	76.50%	-	-	60%	
Ambulance Category 1 Mean 7 minute response time (NS Place Level)	Nov-23	00:08:45	00:08:06 (NWAS)	00:08:32	<=7 Minutes	
Ambulance Category 1 90th Percentile 15 minute response time (NS Place Level)	Nov-23	00:16:09	00:13:41 (NWAS)	00:15:08	<=15 Minutes	
Ambulance Category 2 Mean 18 minute response time (NS Place Level)	Nov-23	00:44:33	00:32:03 (NWAS)	00:38:30	<=30 Minutes	
Ambulance Category 2 90th Percentile 40 minute response time (NS Place Level)	Nov-23	01:36:09	01:08:03 (NWAS)	01:22:07	<=40 Minutes	
Ambulance Category 3 90th Percentile 120 minute response time (CCG Level)	Nov-23	06:50:21	06:07:04 (NWAS)	05:25:46	<=120 Minutes	
Ambulance Category 4 90th Percentile 180 minute response time (NS Place Level)	Nov-23	04:33:50	05:48:50 (NWAS)	06:04:54	<=180 Minutes	
Mental Health: IAPT 16.8% Access (NS Place Level)	Nov-23	0.78%	-	-	1.59% per month Qtr 1-3 1.83% per month Qtr 4	
Mental Health: IAPT 50% Recovery (NS Place Level)	Nov-23	52.7%	-	-	50%	
Mental Health: IAPT waiting <6 weeks (NS Place)	Nov-23	93.0%	-	-	75%	
Mental Health: IAPT waiting <18 weeks (NS Place)	Nov-23	99.0%	-	-	95%	



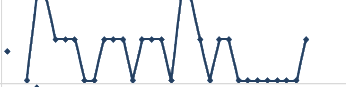



<<-- latest data



Measure	Time Period	MWLTH	C&M	National (Target)	Trend
Inpatient – Response Rate	Nov-23	38.0%	31.9%	21.2%	
Inpatient Recommended	Nov-23	95.0%	95.0%	94.0%	
Inpatient Not Recommended	Nov-23	3.0%	3.0%	3.0%	
A&E – Response Rate	Nov-23	19.3%	16.4%	10.9%	
A&E Recommended	Nov-23	85.0%	79.0%	79.0%	
A&E Not Recommended	Nov-23	8.0%	14.0%	14.0%	

Key Performance Area	Time Period	Performance	C&M	National	Target	Trend
A&E 4 hour Waits, All Types (LUHFT)	Nov-23	64.20%	68.90%	69.75%	76%	
Cancer 28 Day FDS (LUHFT)	Nov-23	73.63%	68.94%	71.90%	75%	
Cancer 62 Day - combined new from Oct-23 (LUHFT)	Nov-23	69.41%	70.95%	65.19%	85%	
Cancer 31 Day - combined new from Oct-23 (LUHFT)	Nov-23	87.62%	94.02%	90.12%	96%	
RTT -18 Weeks Incomplete (LUHFT) Snapshot	Nov-23	54.32%	56.11%	58.28%	92%	
C.Difficile (LUHFT) cumulative YTD	Nov-23	101	-	-	2023-24 Target <=133	
MRSA (LUHFT) cumulative YTD	Nov-23	1	-	-	zero tolerance	
Stroke (80% of Pts spending 90% of time on Stroke Unit) (LUHFT)	Qtr 4 Mar-23	60.2%	-	-	80%	
% TIA assessed and treated within 24 hours (LUHFT)	Nov-23	-	-	-	60%	
Ambulance Category 1 Mean 7 minute response time (SS Place Level)	Nov-23	00:06:54	00:08:06 (NWAS)	00:08:32	<=7 Minutes	
Ambulance Category 1 90th Percentile 15 minute response time (SS Place Level)	Nov-23	00:11:33	00:13:41 (NWAS)	00:15:08	<=15 Minutes	
Ambulance Category 2 Mean 18 minute response time (SS Place Level)	Nov-23	00:44:55	00:32:03 (NWAS)	00:38:30	<=30 Minutes	
Ambulance Category 2 90th Percentile 40 minute response time (SS Place Level)	Nov-23	01:37:12	01:08:03 (NWAS)	01:22:07	<=40 Minutes	
Ambulance Category 3 90th Percentile 120 minute response time (SS Place Level)	Nov-23	06:40:58	06:07:04 (NWAS)	05:25:46	<=120 Minutes	
Ambulance Category 4 90th Percentile 180 minute response time (SS Place Level)	Nov-23	05:17:15	05:48:50 (NWAS)	06:04:54	<=180 Minutes	
Mental Health: IAPT 16.8% Access (SS Place Level)	Nov-23	0.95%	-	-	1.59% per month Qtr 1-3 1.83% per month Qtr 4	
Mental Health: IAPT 50% Recovery (SS Place Level)	Nov-23	46.5%	-	-	50%	
Mental Health: IAPT waiting <6 weeks (SS Place)	Nov-23	95.0%	-	-	75%	
Mental Health: IAPT waiting <18 weeks (SS Place)	Nov-23	100.0%	-	-	95%	

<<- latest data

Measure	Time Period	LUHFT	C&M	National (Target)	Trend
Inpatient – Response Rate	Nov-23	25.0%	31.9%	21.2%	
Inpatient Recommended	Nov-23	93.0%	95.0%	94.0%	
Inpatient Not Recommended	Nov-23	5.0%	3.0%	3.0%	
A&E – Response Rate	Nov-23	17.1%	16.4%	10.9%	
A&E Recommended	Nov-23	67.0%	79.0%	79.0%	
A&E Not Recommended	Nov-23	25.0%	14.0%	14.0%	

# NWAS – Paramedic Emergency Services (PES) Summary

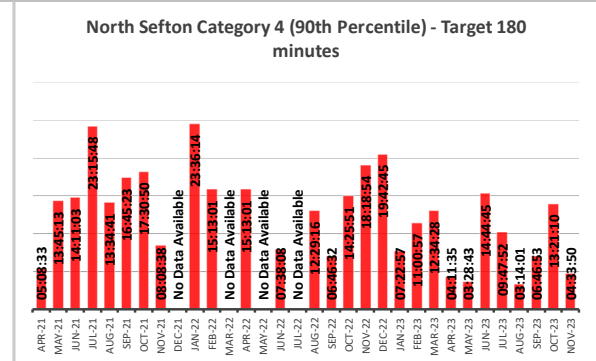
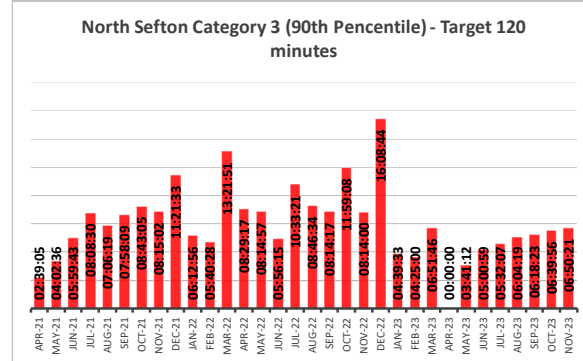
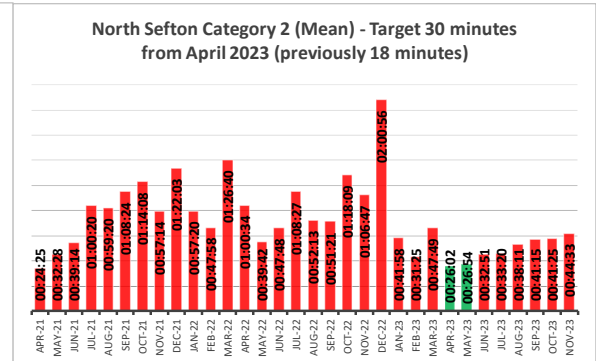
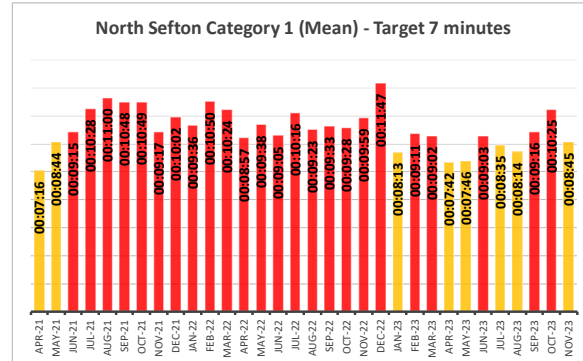
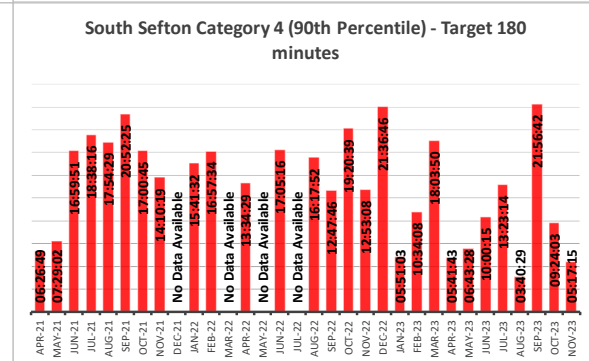
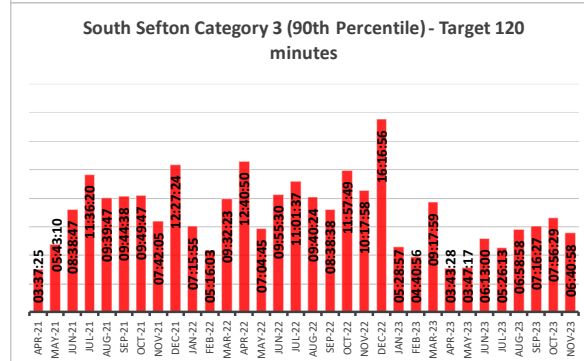
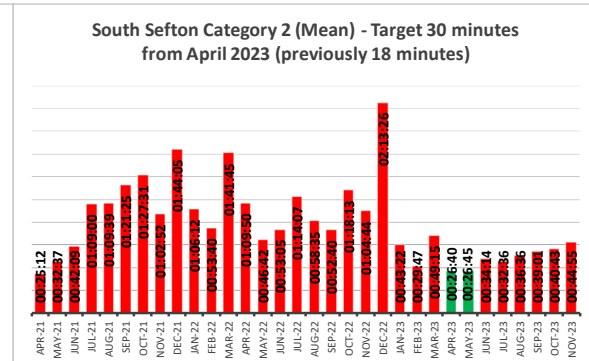
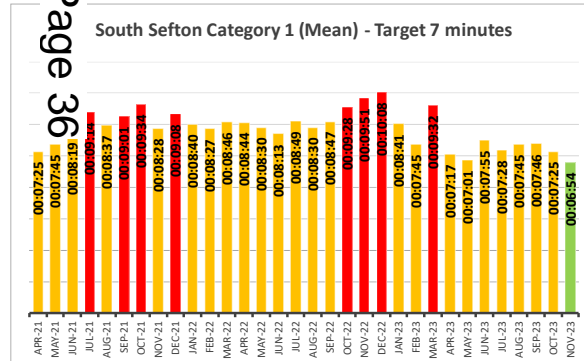
Data Source: Provider Level (NWAS)

## Dashboard

Key Risk Data ▲ Low ● Published ▲ Moderate ● Local ▲ High ✖ Not available

Nov-23	Cat 1 (Mean)	Cat 2 (Mean)	Cat 3 (90th Percentile)	Cat 4 (90th Percentile)
Target	00:07:00	00:30:00	02:00:00	03:00:00
South Sefton	00:06:54	00:44:55	06:40:58	05:17:15
North Sefton	00:08:45	00:44:33	06:50:21	04:33:50
NWAS	00:08:06	00:32:03	06:07:04	05:48:50
Risk	▼	▲	▲	▲
Data	Published	Published	Published	Published

## Performance Charts



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<b>Report to:</b>	<b>Overview and Scrutiny Committee- Social Care and Health</b>	<b>Date of Meeting:</b>	20 February 2024
<b>Subject:</b>	2022/23 Outturn Review of Council Wholly Owned Companies - Sefton New Directions		
<b>Report of:</b>	Executive Director of Adult Social Care and Health- Cheshire and Merseyside ICB Place Director Sefton	<b>Wards Affected:</b>	All Wards
<b>Cabinet Portfolio:</b>	Adult Social Care		
<b>Is this a Key Decision:</b>	No	<b>Included in Forward Plan:</b>	N/A
<b>Exempt / Confidential Report:</b>	No		

## Summary:

The aim of this report is to allow members to carry out effective scrutiny of Council companies which gives a level of assurance that both the Council's interests and the services or products provided by companies to our residents, are safe and well managed and offer good value for money. The report provides detail on the wholly owned company Sefton New Directions Limited ('New Directions').

## Recommendation(s):

That Members of Overview and Scrutiny Committee:

- (1) Consider the content of the report in respect of Sefton New Directions Limited ('New Directions');
- (2) Provide feedback on current performance (operational and financial) and how this supports the Council's strategic aims and ambitions and aligns with the objectives and reasons for setting up the companies; and
- (3) Seek clarification or additional information from officers as appropriate within the meeting to carry out the scrutiny function.

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## Reasons for the Recommendation(s):

The recommendations will support the effective and transparent governance of New Directions as one of the Council's three wholly owned council companies and best practice.

## Alternative Options Considered and Rejected: (including any Risk Implications)

No alternative options have been considered.

## What will it cost and how will it be financed?

### (A) Revenue Costs

Key financial issues and implications are included within the body of the report.

### (B) Capital Costs

Key financial issues and implications are included within the body of the report.

## Implications of the Proposals:

### Resource Implications (Financial, IT, Staffing and Assets):

Any resource implications arising are included in the body of the report.

### Legal Implications:

Sefton New Directions operate services that support the Council's legal duties and obligations under the Care Act 2014, pertaining to the delivery of services to Residents of Sefton, who from a Care Act assessment and review of need, require these important services.

Sefton New Directors also support the Council through a trusted partners role and responsibility, meaning they support with Care Act assessment and review activity, working closely with the Council's adult social care Staff.

### Equality Implications:

There are no equality implications arising from this report specifically. Equality impacts and mitigations for the company are addressed via the strategy and business plan for years beyond the period to which this report relates.

### Climate Emergency Implications:

The recommendations within this report will:

Have a positive impact	N
Have a neutral impact	Y
Have a negative impact	N
The Author has undertaken the Climate Emergency training for	N

report authors	
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There are no environmental implications arising from this report specifically.

## Contribution to the Council's Core Purpose:

Protect the most vulnerable:

Sefton New Directions are a Provider contracted to deliver care and support services to vulnerable people in order to meet their assessed care and support needs.

Facilitate confident and resilient communities:

Supporting communities and ensuring the adoption of a strength-based approach is a key aspect of the services Sefton New Directions deliver.

Commission, broker and provide core services:

The Council has a contractual arrangement with Sefton New Directions and the review will inform how Sefton New Directions can support the Council to deliver its strategic objectives and future commissioning intentions.

Place – leadership and influencer:

Drivers of change and reform:

Work taking place with Sefton New Directions to transform services will support with deliver of wider change and reform, such as to support more people to remain living independently in their own homes for longer.

Facilitate sustainable economic prosperity:

Greater income for social investment:

Cleaner Greener:

## What consultations have taken place on the proposals and when?

### (A) Internal Consultations

The Executive Director of Corporate Resources and Customer Services (FD7540/24) and the Chief Legal and Democratic Officer (LD5640/24) have been consulted and any comments have been incorporated into the report.

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## (B) External Consultations

Engagement and information provision was sought from the board and management of the company in the production of this report.

Contact Officer:	Deborah Butcher
Telephone Number:	0151 934 3329
Email Address:	<a href="mailto:Deborah.Butcher@sefton.gov.uk">Deborah.Butcher@sefton.gov.uk</a>

### Appendices:

There are no appendices to this report.

### Background Papers:

New Directions Annual Report: <https://ndirections.co.uk/>.

Statement of Accounts: [application-pdf](#)



## 1. Introduction

- 1.1 The Council aims to ensure that the governance of its wholly owned companies meets best practice within the sector. As information and guidance becomes available then the Council's approach will similarly evolve.
- 1.2 The next step in the governance cycle is to provide members with a review of performance for the previous financial year. As such this report provides that for Sefton New Directions Limited ('New Directions').
- 1.3 The same process is undertaken in the other wholly owned companies as well, and on an ongoing basis good practice and lessons learned relating to governance are shared between the companies. There will be respective reports to the relevant Overview and Scrutiny Committee.
- 1.4 A service review has been completed and Cabinet received a report on this review in January. The report set out the need to transform the service to ensure it is equipped to meet the service requirement within the available Council resources set aside for New Directions. The final section of this report provides further detail, but, essentially, the review was required following New Directions board reported concerns regarding the future investment needed from the Council to address a funding shortfall. The company had previously sighted the Council on the impact of the cost-of-living increases and staff costs. The block contract value has not increased at the same rate as inflation over the course of the contract although additional funding has been made available over and above the block contract. Cabinet approved, at this meeting, the commencement of a period of 12-month transformation to address this potential resource gap in collaboration with commissioners to ensure a balanced financial position can be maintained into the future. Any risk to this approach will be reported immediately to the Council's Cabinet.

## 2. New Directions Annual Report

- 2.1. New Directions produce a report on an annual basis for their Board. The purpose of presenting this report to Overview and Scrutiny Committee is to enable members to carry out effective scrutiny of this Council owned company which will give a level of assurance that both the Council's interests and the services or products provided by such wholly owned companies to our residents, are safe and well managed and offer good value for money by:
  - a. Challenging the suitability of their business plans and objectives in meeting the needs of the council, service users and residents.
  - b. Testing the financial benefits to the council and economic benefits to the community.
  - c. Reviewing the outcomes and achievements of commercial operations against their original plans.
  - d. Testing whether the value of the Council's investment into these vehicles is being protected and public funds are not exposed to excessive risk; and
  - e. Checking that responsible business standards are met.

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## 3. Council Objectives for the Company

- 3.1 New Directions was set up as a wholly owned company by the Council in 2007 as a private company limited by shares. Under procurement law the company is regarded as a 'Teckel company' which means that the Council can make direct awards of contracts to the company without going through a procurement process. In turn the company is bound by the Public Contract Regulations.

As outlined in their business plan the key aims of the company are;

- **Being Provider of Choice** – This is a New Directions objective set by their Board. New Directions are aiming to be the Council's key provider for delivering services such as services to support people with complex needs and the delivery of the joint Sefton Intermediate Care Strategy. In addition, further work with the Council on existing and new contractual arrangements. However, this needs to be set in the context of the New Directions capacity to provide sufficient provision to meet demand. The Council, through the DASS, retains its duty to ensure that there is a sufficient supply of good quality care and support to meet need as outlined in the Care Act 2014.
- **Being Employer of Choice** – development of a well-trained, resilient and capable workforce which can deliver required services, and which is supported through a comprehensive Learning & Development Programme, and through robust organisational and performance management arrangements.
- **Delivery of good quality services** – which are outcomes focussed and informed by gaining feedback from people receiving services and supported through effective systems, processes and training.

These aims link to the Council's core purpose in terms of;

- **Protecting the most vulnerable** - Under contractual arrangements New Directions provide care and support services to vulnerable people in Sefton and the plan outlines work to take place to ensure ongoing provision of quality services.
- **Commission, broker and provide core services** - The Council has a contractual arrangement with New Directions and the plan outlines how this arrangement will be taken forward and also how New Directions can support the Council to deliver its strategic objectives and future commissioning intentions.
- **Facilitate sustainable economic prosperity** – in terms of New Directions will seeking to operate as a Provider and Employer of choice.

## **Governance Arrangements**

3.2 The Council has appointed a shareholder representative as the Cabinet Member for Adult Social Care who is an observer to the Board. As 100% shareholder in the company there are matters reserved for the Council to decide upon, for example, to make any material change to the nature of the business. Council Officers also hold regular meetings with the Managing Director of the Company to discuss company performance and key issues.

The Council's Shareholder Representative has full delegated authority from the Cabinet to act as the Shareholder in respect of all Shareholder decisions relating to the New Directions companies, including:

- Appointing and dismissing directors of the Boards.
- Assessing and making recommendations in respect of the performance of the Boards and individual directors.
- Making decisions in respect of Reserved Matters.
- Chairing the Annual General Meetings (AGMs).
- Voting on behalf of the Shareholder at the AGMs.
- Update the articles of association.
- Approve the strategy and business plan.

Council's Cabinet must approve the following:

- Approving the Annual Business Plans and ensure monitoring is in place.
- Approving any material in-year changes to the approved Annual Business Plans, including new investments to be made by the Company.
- With respect to the New Directions 2022-25 Strategic Business Plan, this was submitted by Adult Social Care to Cabinet on 23 June 2022.

## **Governance arrangements in place for the company in 2022/23**

3.3 Governance arrangements were set out under an Article of Association at the point of inception 2007, subject to be monitored and reviewed thereafter. These were reviewed and updated in 2020 in consultation with the Shareholder at which point it was agreed further monitoring and reviews would take place. The Board has in place a scheme of delegation which

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outlines the responsibilities of the executive leadership team. This was last updated in April 2023.

The governance has been amended and strengthened and a new Shareholder meeting has been put in place with terms of reference and diarised meetings throughout the year. Membership includes the Chair of New Directions Board, the Cabinet Member shareholder representative, the Chief Executive of Sefton Council and the Executive Director of Adult Social Care and Health. It is in this meeting that progress against the business plan is outlined by the company to the council and from which a decision to escalate any matters back to cabinet are taken.

In addition to this there are separate commissioning and planning meetings held between New Directions managing director and his operational team and Council officers in Adult Social Care. The Board is made up of independent non-executive directors who do not have an executive function and are not employees of the company.

The Board meetings are at least every two months. There are two sub-groups that meet at least four times a year with an annual 'away day' for focused strategic planning. Occasionally, special meetings are convened; for example, during the Covid Pandemic, board meetings were held monthly.

The Shareholder Representative receives board packs and minutes as part of transparency and good governance and regularly attends Board meetings.

The Board annually conducts an asset-based skills matrix to identify and understand the skills available to the board. This skills matrix contributes to the replacement of directors and will be used as part of the planned departure of a nominee director in May 2024.

With respect to the New Directions 2022-25 Strategic Business Plan and 2021/22 Finance Plan, this was submitted by Adult Social Care to Cabinet on 23rd June 2022.

## 4. Key Objectives for the Company as per the Business Plan in 2022/23

4.1 The Company produced a business plan which agreed at Cabinet in June 2022. This section is taken from the New Directions Business Plan and Annual Report.

The key objectives for the Company set out in the business plan were: -

- **Being a Provider of Choice** – Customers, Commissioners and Partners choosing them to deliver services.
- **Employer of Choice** – working to attract, retain and develop a committed, caring and skilled workforce to support with the above aim of being a Provider of Choice.
- **Financial Stability** – positioning the company to maximise opportunities for growth.
- **Ensuring good governance** – putting a framework in place for strong governance and measuring progress.
- **Engagement and Communication** – ensuring customers, families and employees feel engaged and involved.
- **Improving Quality of Care** – working to improve the quality of care and support.

## Review of Performance 2022/23

4.2 The following is taken from New Directions reporting:

The Company has contributed to the Council's intermediate care strategy, working with adult social care and health services.

New Directions services are also joint funded in that the Adult Social Care receive income from the Cheshire and Merseyside ICB to contribute to Chase Hey, James Dixon Court, Supported Living and Reablement. It is therefore important that the company's performance meets the requirement of both social care and health commissioners. During the year, the company introduced an additional offer to the intermediate care service within James Dixon Court, helping support the transition from hospital discharge to offering a vital route back home, significantly easing pressure on hospital and health service partners.

- 142 people have used the service (a mix between reablement and transitional).
- Average length of stay for people in reablement beds is 6 days.

The company has been proportionately supporting more people with complex needs and autism; within day opportunities: -

- 34 individuals with complex needs are now being supported in day

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services.

- The number of individuals supported grew by 13%, although it should be noted there is still capacity to deliver more within the block contract.
- There are 8 partnerships with community groups and partners which contribute to the person-centred approach to support individuals.
- Over 30 social therapeutic and well-being activities are offered each week.
- Over 1,500 hours of support are being delivered each week.

The mental health recovery service at Woodlands, which has 11 tenancy placements, with an additional 2 respite/emergency placements, has been improving outcomes for individuals: -

- The average length of stay has been reduced to 12 months,
- 5 tenants have moved into their own accommodation with low-level support,
- 1 person moved into supported living,
- 12 outcome benchmarks achieved for every supported person in a person resettlement plan.

Shared Lives has been improving the lives of individuals: -

- 3 individuals are in paid employment.
- 17 individuals are in volunteer roles contributing to their local community.
- 1 supported person gained and holds an apprenticeship role.
- 23 individuals had reductions in other adult social care services, meaning individuals live more independently, with fewer restrictions and reductions in the local authority budgets.
- Over 75 individuals supported in 53 shared lives placements across Sefton.
- 100% of individuals say they are doing all the things they want to do.

During the year out of the 11 individuals in Supported Living: -

- 3 individuals are volunteering and contributing to their local Sefton community.
- 6 individuals have improved their independence, resulting in reductions in costs to commissioners.
- 3 people are actively involved in local Sefton community groups.

The company provides respite or short break services, the company's 10 commissioned beds over the year have provided essential respite for individuals, a significant number of whom have complex needs: -

- 133 people are supported: - 110 individuals with a learning disability as their primary needs and individuals with additional support needs, including 50 people with a physical disability and 42 people on the autistic spectrum.

Reablement services continue to support individuals to regain skills they

need for daily living lost due to injuries or health conditions. During the year:

-

- The average length of a completed reablement episode was 23 days – compared to a national average of 34 days, delivering an efficient service to the commissioner and maximising the volume of people who can be supported.
- 43% of individuals leave the service with a reduced care package in place.
- Between 90% and 95% of people aged 65 and over remained at home 91 days after discharge from hospital into New Directions reablement. Sefton remained in the top quartile compared to statistically nearest neighbours, North-West and England, in each of the three months, which means the service is high-performing compared to others across the Northwest [ASCOF 2B1]. [data October 2023].
- During the year, following the success of the pilot in the north, the Company expanded its rapid response community reablement services in the south of Sefton, supporting health colleagues delivering the 2-hour urgent community response service, supporting a speedy hospital discharge and preventing avoidable hospital stays.

## Employer of Choice

4.3 New Directions aspiration is to be the provider of choice for the Council. This is the way in which they will achieve this:

- 10% of the workforce engaged in co-producing the Company's workforce development plan, improving levels of staff engagement to maximise business performance.
- The company restructured the senior leadership team to include a Head of Learning and Development as part of its aspiration to be a learning organisation, committed to quality and compliance.
- Implemented a new value-based recruitment process for senior managers.
- 12 staff completed professional management qualifications ranging from level 2 diploma to level 5 leadership management in care.
- A senior management development programme was created and delivered, which included 360-degree appraisal and feedback.
- The company improved its well-being offer to employees through various actions such as more effective promotion of the active workforce menu, Employee Assistance programme services, working in partnership with trade unions to promote health and wellbeing services available to staff and implementing a menopause policy and new wellbeing policy.
- Other People Performance Indicators for 2022/23: -
  - The vacancy rate is 7.2%, which is below the national sector average of 9.9%.
  - 87% of operational staff hold relevant social care qualifications,

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compared to a national average of 48%.

- 6 individuals volunteer for New Directions, contributing to social value and supporting individuals to contribute to their local community.
- Staff attrition rate of 14%, compared to the national sector average of 28.3%.
- Recruitment of 63 new staff.
- There are no staff on zero-hour contracts.
- 83% of New Directions staff live within the Borough of Sefton and 97% in the Merseyside area, contributing to the local economy.
- 13.5% of New Directions staff have disclosed that they have a disability, (by comparison, 3.7% of NHS staff declare a disability).

## **Engagement and Quality Assurance**

4.4 The Company surveyed 178 individuals who use services and compared this to the national Adult Social Care Outcomes Framework (ASCOF) data, which demonstrated the following: -

- 95% of individuals stated they feel safe and happy with their service – compared to 84.4% of individuals in the northwest who say their services help them feel safe and secure.
- 91% of individuals stated they feel they have choices (what you eat, where you go, what you do, etc.) compared to a northwest average of 78.7% of people who say they have control over their daily lives.

As part of the Quality Assurance framework, the company conducts several audits to identify areas for improvement and ensures delivery of the recommendations from these audits: -

- Conducted 30 internal quality and health and safety audits.
- Commissioned 16 external independent health and safety audits.
- Commissioned 16 external independent fire risk assessment audits.
- Commissioned 7 external independent CQC mock inspections.
- Commissioned an external independent audit of the payroll function.
- To support good governance, 17 policies were reviewed and updated during the year as part of a 3-year cycle to ensure policies are current, and we amend them to reflect lessons learned.

## **Further Improvements to internal Governance**

4.5 The company has strengthened its Governance arrangements although there are further improvements to be made identified through a recent internal audit and service review: -

- Improved performance indicator tool based on priorities.
- Recruited three non-executive directors who are independent from Sefton Council.
- Appointed the first Chair, who is independent from Sefton Council
- Created a 3-year strategy.
- Improved the training and development of non-executive directors.



- Created a board assurance framework to monitor key areas of activity.
- Improved the risk management framework.
- Implemented a more robust quality performance dashboard to monitor and learn from incidents, accidents and near misses.
- Commenced learning and development programme and training, which is part of the company's aspiration to be a learning organisation.

## 5. Financial Performance 2022/23

New Directions managed a planned deficit of £0.891m (with turnover of £9.775m) in 2022/23 and has agreed for 23/24 that a deficit of £0.990m will also be experienced as the Board have decided to continue to subsidise vital services for people in Sefton and expand reablement (utilising money from their reserves) to assist the shareholder, Sefton Council and to support local, vulnerable people, in advance of the reform of the company taking place. At the end of 2022/23 balances held by the company were £3.3m and these will reduce to c.£2.3m at the end of 23/24. These figures exclude the investment in 2023/24 to expand Reablement.

The annual accounts for 2022/23 were provided to the Council in July 2023 during the AGM, which was Chaired by the Shareholder Representative and were subsequently published at Companies House.

New Directions has passed on to Sefton Council £0.811m in dividends in the last 6 financial years and has absorbed inflationary pressure during this period. Although additional funding as one-off payments and health income has been made available.

The increases in the minimum wage and inflation create financial pressures for New Directions. The Leader of the Council has requested that New Directions be a Real Living Wage employer, which was implemented in late 2023 and contributes to the budget pressures.

However, there is now the ongoing challenge to continue to deliver within the current budget envelope. This is the key activity in the development of a medium-term financial plan.

Following the review in 2023, it was agreed there would be a transformation programme, which will be co-designed. Any investment over and above the available resource will need to be demonstrated through full business cases linked to a saving in the Councils revenue budget for Adult Social Care.

Based on the strategic review, a financial and operating model will be developed that will ensure that the services commissioned are delivered and provide for the company to return to making an in year profit and longer-term financial sustainability- detail of this will be included in reports to

# Agenda Item 7

Cabinet as shareholder in 2024. Any risks to this approach will be reported to the Council.

## 6. Key areas of risk during the year

It must be noted that there are challenges to ensuring occupancy in some services are maximised and that the growth of reablement has not met demand which means that the Adult Social Care budget is under pressure and there has been a requirement to commission alternative services in the independent sector. These areas will be subject to a transformation plan.

Risks are managed through risk registers and identifying key mitigations. Significant risks are raised with Sefton Council. The Company has reviewed and strengthened its approach to risk management and created a risk management policy for the first time, which identifies the responsibilities of the board and the executive. Risks are discussed at the Shareholder Meeting.

New Directions takes necessary measures to prevent fraud and bribery by developing an open and transparent culture with which everyone can identify and subscribe. Anyone who has suspicions or evidence of fraud or bribery occurring in any aspect of the running of the company is expected to report their concerns and will be protected because of doing so by the whistleblowing policy. New Directions reviewed its financial procedures and strengthened arrangements by developing an anti-Bribery policy.

New Directions has a comprehensive system of auditing and accounting in place, which makes sure that any financial transactions involving staff are always open and above board and that the business is conducted to achieve the highest standards of probity. The finance team regularly receive fraud awareness training through their Bank, NatWest.

There is a code of conduct policy that sets out the standards expected for all staff at Sefton New Directions, and a register of interests is in place for the board to prevent any conflicts of interest.

The Board of New Directions has established a board assurance framework, which is an annual cycle of internal company controls. Company Directors and the Shareholder Representative and Shareholder Meeting receive these reports.

Key risks identified are: -

- Ensuring financial sustainability and the impact of inflation, which is reflective of challenges the wider marketplace.
- An agreed approach to modelling annual inflationary uplifts between the commissioner and the company.
- Reducing financial risk to the Council and the Company through service review and transformation.

## **7. Council Delivery and Improvement Plans for 2023/24 in relation to New Directions**

On the 6<sup>th</sup> of March 2023, the Council's Executive Director of Adult Social Care (DASS), set out in writing the requirement that New Directions would be subject to a significant review of services. With the company delivering a planned financial deficit position in 22/23 and 23/24, which has been reported to the Council, the strategic review is of importance to support the company in the long term and protect the financial interests of the council- any variations or concerns that the aims of the strategic review cannot be met including financial sustainability will be reported to cabinet immediately.

The key elements of the review were jointly agreed with by all partners at the start of the process and formalised through agreement of the high-level plan with the New Directions Board in July 2023. The main purpose of the review was to identify options which deliver value for money and long-term sustainability.

The review was completed within a shorter time period than originally agreed and planned, in order to meet the Council budget setting time framework and as a result actions and proposals being recommended from the services review will need to be delivered during a future twelve-month change and transformation programme which will commence in January 2024. This was agreed by Cabinet in January 2024.

Linked to the above, New Directions Board of Directors have defined focus on the following key priorities which is to achieve financial sustainability through review and transformation of services in partnership with the Council and to produce a medium-term financial plan as part of this transformation. This includes becoming a Real Living Wage Employer.

The priorities above will ensure that the company has future synergy with commissioning priorities, and following the outcome of the service review, it is recognised that the company will be reviewing its business plan for 2024/25 to reflect joint priorities. Risks will be escalated through to the Council.

## **8. Conclusion**

Committee is asked to note this report and to identify further areas of scrutiny in relation to New Directions.

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# Agenda Item 8

<b>Report to:</b>	Overview and Scrutiny Committee- Adult Social Care and Health	<b>Date of Meeting:</b>	20 February 2024
<b>Subject:</b>	Carers Strategy		
<b>Report of:</b>	Assistant Director for Whole Life Integrated Commissioning.	<b>Wards Affected:</b>	(All Wards);
<b>Portfolio:</b>	Adult Social Care and Health		
<b>Is this a Key Decision:</b>	Yes	<b>Included in Forward Plan:</b>	No
<b>Exempt / Confidential Report:</b>	No		

## Summary:

The report sets out the development of the Sefton Carers Strategy 2024-2027. This report is being presented to Overview and Scrutiny Committee to ask for steer in relation to the Consultation approach to date and to present the approach to the Council's commitment to carers in the Borough. The report seeks to present the draft strategy for comment and it details the ongoing public consultation to ensure the voice of carers is clear within the final strategy document.

## Recommendation(s):

- (1) The process of consultation and engagement is noted and recommendations from Committee to improve consultation with Carers in the Borough in relation to the Carers Strategy will be actioned.
- (2) The Carers Strategy and the action plan will be presented to Overview and Scrutiny when the consultation has concluded.
- (3) Members of the Board to note the establishment of a Carers Partnership Board.

## Reasons for the Recommendation(s):

There are specific legal duties in relation to carers contained within the Care Act 2014 and the Equality Act 2010.

## Alternative Options Considered and Rejected: (including any Risk Implications)

None.

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## What will it cost and how will it be financed?

### (A) Revenue Costs

There are no additional revenue costs incurred as a result of the contents of this report. Any costs related to future delivery will form the contents of future reports.

### (B) Capital Costs

There are no additional capital costs incurred as a result of the contents of this report.

## Implications of the Proposals:

<b>Resource Implications (Financial, IT, Staffing and Assets):</b>	
<b>Legal Implications:</b> The Care Act 2014 The Children and Families Act 2014	
<b>Equality Implications:</b> The equality Implications have been identified and mitigated. An equality impact assessment is appended.	
<b>Impact on Children and Young People: Yes</b> The Strategy is designed to be all age and therefore seeks to support Children and Young People with caring responsibilities.	
<b>Climate Emergency Implications:</b>  The recommendations within this report will	
Have a positive impact	No
Have a neutral impact	Yes
Have a negative impact	No
The Author has undertaken the Climate Emergency training for report authors	Yes
<b>The contents of the report represent a neutral impact on the climate emergency.</b>	

## Contribution to the Council's Core Purpose:

Protect the most vulnerable: The report details approach to meeting the needs of unpaid carers
Facilitate confident and resilient communities: The report details approach to meeting the needs of unpaid carers
Commission, broker and provide core services: The resultant strategy will include how

we ensure the right services are provided
Place – leadership and influencer: The report details approach to meeting the needs of unpaid carers
Drivers of change and reform: The strategy will set the vision until 2027
Facilitate sustainable economic prosperity: The strategy includes the maximisation of employment opportunities for unpaid carers
Greater income for social investment: N/A
Cleaner Greener N/A

## What consultations have taken place on the proposals and when?

### (A) Internal Consultations

The Executive Director of Corporate Resources and Customer Services (FD7538/24), and the Chief Legal and Democratic Officer (LD5638/24) have been consulted and any comments have been incorporated into the report.

### (B) External Consultations

The Strategy has been developed in partnership and is currently the subject of a public consultation exercise.

### Implementation Date for the Decision

Immediately following the board meeting.

<b>Contact Officer:</b>	Eleanor Moulton
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Email Address:	eleanor.moulton@sefton.gov.uk

### Appendices:

The following appendices are attached to this report:

The Equality Impact Assessment

### Background Papers:

The following background papers, which are not available elsewhere on the Internet can be accessed on the Council website:

[Sefton All Age Carers' Strategy](#)

# Agenda Item 8

## 1. Introduction

- 1.1 The Care Act 2014 sets out national eligibility criteria for both carers and the person being cared for. Sefton Carers Strategy 2024-2027 sets out our commitment to carers and shows how partners in the Borough will work together to support carers of all ages in Sefton. The draft Strategy has been developed by a partnership of organisations in Sefton, together with carers and residents. The Carers Strategy steering group has developed the draft Strategy with a consultation and engagement process to ensure that services will be co-designed. The report sets out how the draft has been developed, details of the consultation, and the next steps.
- 1.2 Our vision is that family and informal carers meeting the national eligibility criteria set out in the Care Act 2014 in Sefton will have support for their physical health, mental health and wellbeing needs whilst they are meeting the needs of the person they care for. We wish to ensure that carers have choice and control to live their lives and are supported to continue in their caring role. This Strategy is an all age Carers Strategy .The current draft Strategy itself can be viewed here: [Sefton All Age Carers' Strategy](#)
- 1.3 The current Strategy expired in 2019 and was due to be reviewed via several engagement events throughout early 2020. Due to the Covid pandemic, this limited the amount of engagement that could be conducted.
- 1.4 Anyone can be an unpaid carer and Carers UK predict that 3 in 5 people will be unpaid carers at some point in their lives. Unpaid carers differ in age, the number of hours that they spend caring and the number of people that they care for.
- 1.5 In Sefton, about 13% of our residents are thought to be in an unpaid caring role, which is just under 35,000 people. In November 2021 around 10,000 unpaid carers were registered with Sefton Carers' Centre. This is about 30% of unpaid carers in Sefton.

## 2. Developing the Strategy and Consultation.

- 2.1 The Carers Strategy Steering Group has met monthly over the last year to give oversight to the development of a robust proposed strategy document. The group is following national and regional best practice, shared learning and alignment across the health and care system in Sefton. The Strategy is evidence based using detailed intelligence from engagement, consultation and statistics from the national carers survey and health inequality data.
- 2.2 To ensure that the Strategy will improve the lives of informal and family Carers in Sefton, a Sefton Carers Partnership Board will be established in April 2024. The Board will be made up of key partner organisations, including Cabinet Member representation. The board will be responsible for ensuring the delivery of the Strategy and Action Plan and report any key risks back into the Council. Regular updates will be provided to Scrutiny Committee.



## 3. The Consultation Process

- 3.1 From Thursday 23rd November 2023 to 24<sup>th</sup> March 2024, the Council is holding a consultation on the draft Strategy. This is seeking the views of people who look after a family member, friend or loved one to help adopt the strategy. The service offer to Carers will be co-produced.
- 3.2 A review of feedback to date has reflected that the majority of responses support the vision and feel the focus on delivery needs to be around greater flexibility for carers being offered through GP and Mental Health services, a need to ensure Carers feature as a key part of the Discharge Hub developments, consider greater offers for bereavement support, the issuing of Carer ID cards to support equality of access for Carers, and consideration of broader respite areas.
- 3.3 Following its launch on Carers rights day, the consultation has been published at a range of events in the Borough including: The Local Offer Live events, Libraries, One Stop Shop, The Life Rooms, all Sefton CVS services and Carers Centre services, Family Wellbeing Centres, High Schools in the Borough; Physical events have been held with Health Watch, Sefton Parent Carers Forum, The Carers Centre and the Carers Voice Group, and Sefton Young Carers. The online promotion has included being displayed on GP screens in waiting rooms, across all council social media and on key resources such as the local offer and ask SARA.
- 3.4 The short survey is available online at Your Sefton Your Say. Physical copies of the Strategy and survey are available at the Sefton Carers Centre and in any library in the Borough.
- 3.5 The Consultation is taking several different approaches, and these will be tailored to meet the specific needs of the age group, accessibility and needs of Carers. An Equality Impact Assessment has been completed on the consultation approach and the strategy.
- 3.6 Existing events and meetings will be utilised during the consultation period to engage with carers on a face-to-face basis to get their views on the draft Strategy and to find out their views on the Vision, Aims and Objectives. It is also proposed to use a Case Study based approach to find out carers' views on how problems and issues have been dealt with previously, whether they think things could be done differently and what they think would improve help to carers in these situations.
- 3.7 The consultation will be specifically tailored for children and young people using the Young Carers Group at Sefton Carers Centre.
- 3.8 Promotional materials will be available letting people know about the consultation and how they can get involved at a wide range of venues and events across all partners to the Strategy. Promotional materials will be available in accessible and age-appropriate styles.
- 3.9 An interim Equality Impact Assessment is attached to this report at Annex A.

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- 3.10 A consultation report will be prepared giving details of the results of the consultation and how carers' views have been used to develop the Strategy and Action Plan. This will be shared by all partners and with carers themselves via the Carers Centre. A feedback report will be submitted to the Panel at a later date.

## 4. The Aims of the Strategy

This section details the proposed aims for unpaid carers in Sefton:

**1. Health and Wellbeing** - Recognising how caring affects physical or mental health. We will work with partners across Health, Education and Care services to look after the physical and mental health of unpaid carers.

**2. Life Course of carers** – Supporting unpaid carers at all stages of caring and the impact that it has on the unpaid carer.

**3. Effective planning to avoid crises by providing early assistance and preparation** - Giving unpaid carers the right information and working with carers to plan more effectively. These plans will include an assessment of needs, requirements, and risks to identify the potential of a crisis before it happens. We will review the change from children's to adult's services to improve the young adult, family and unpaid carer experiences, opportunities, and need.

**4. Carer Involvement** - All unpaid carers will have a voice and be treated as experts by experience.

**5. Loneliness and social isolation** – Unpaid Carers are valued and supported to explore opportunities to build and maintain relationships.

**6. Carers assessments and service provision** - Unpaid carers will have access to information and support. There will be a holistic, person-centred approach to care and assistance that considers how caring for others affects relationships, children, and young adults.

**7. Leisure and Culture** – Unpaid carers will have access to opportunities in the local community.

**8. Carer Respite opportunities** – Ensure that unpaid carers can access regular breaks for themselves and the person they care for.

**9. Maximising financial support**– Supporting unpaid carers to make a choice about their financial options in the unpaid caring role.

**10. Improve access to education, training, and employment** for unpaid carers by promoting better work practices, benefit awareness and creating carer-friendly workplaces. We will help unpaid carers of all ages to understand how to access education and training.

**11. Recognise and assist young carers and young adult carers and ensure that every school in Sefton identifies and supports Young Carers.** - We will work with unpaid Carers including Young Carers Service, CVFS (Community Voluntary and Faith Sector), Young Advisors and the schools and colleges across Sefton. We will share good

practice, provide relevant tools and training, and celebrate the great outcomes many young carers achieve. We want our young carers to be able to focus on their lessons, take part in school activities and feel fully part of their school community.

## **5. Conclusion**

The Committee are asked to provide a steer and oversight to officers regarding the consultation approaches adopted. The Committee are asked to consider the content of this report in order to confirm the following recommendations:

- (1) The consultation and engagement process is noted and comments to be received to aid further feedback which will help shape the final document.
- (2) The most current draft of the strategy is received by the board and any comments or revisions are noted.
- (3) Members of the Board to note the establishment of a Carers Partnership Board.

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## **Annex A**

### **Sefton Carers Strategy 2024 – 2027 – Consultation and Engagement**

#### **Interim Equality Impact Assessment**

##### **1 Introduction**

1.1 The Equality Act 2010 outlines how public bodies must have due regard to:

1. Eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under this act
2. Advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it
3. Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

##### **2. Protected Characteristics**

2.1 Equality Act 2010 is clear that there are particular characteristics that are intrinsic to an individual against which it would be easy to discriminate. Section 149 (the Public Sector Equality Duty) lists the characteristics known as 'protected characteristics' against which we have to test for discrimination. These characteristics are gender, race/ethnicity, religion and belief, sexual orientation, age, gender reassignment, pregnancy and maternity and disability.

##### **3 Identifying Impacts across protected characteristics**

Through reviewing your proposal, identify if and how the protected groups below may be impacted and identify any mitigating actions regarding the proposed changes but also as part of the consultation and engagement activity.

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Protected characteristic	Recommendations/mitigating actions
<b>Gender</b>	None identified.  There is no direct impact on this group, however, the Vision, Aims and Objectives will help to improve support for carers in Sefton
<b>Age</b>	Children and Young People – consultation and engagement will take place with regard to specific needs and information and materials will be adapted to enable children and young people to participate fully in the consultation and engagement process.
<b>Disability</b>	Information will be available in a wide range of formats to meet the needs of specific disability groups such as easy read, audio, large print and support will be provided to assist people with a disability to take part in the consultation.
<b>Race/Ethnicity</b>	None identified.  There is no direct impact on this group, however, the Vision, Aims and Objectives will help to improve support for carers in Sefton
<b>Religion or belief</b>	None identified.  There is no direct impact on this group, however, the Vision, Aims and Objectives will help to improve support for carers in Sefton
<b>Sexual Orientation</b>	None identified.  There is no direct impact on this group, however, the Vision, Aims and Objectives will help to improve support for carers in Sefton
<b>Gender Reassignment</b>	None identified.  There is no direct impact on this group, however, the Vision, Aims and Objectives will help to improve support for carers in Sefton
<b>Pregnancy and maternity</b>	None identified.  There is no direct impact on this group, however, the Vision, Aims and Objectives will help to improve support for carers in Sefton

# Agenda Item 9

<b>Report to:</b>	Overview and Scrutiny Committee  (Adult Social Care and Health)	<b>Date of Meeting:</b>	20 February 2024
<b>Subject:</b>	Cabinet Member Reports – January-February 2024		
<b>Report of:</b>	Chief Legal and Democratic Officer	<b>Wards Affected:</b>	All
<b>Cabinet Portfolio:</b>	Adult Social Care Health and Wellbeing		
<b>Is this a Key Decision:</b>	No	<b>Included in Forward Plan:</b>	No
<b>Exempt / Confidential Report:</b>	No		

## Summary:

To submit the Cabinet Member – Adult Social Care and the Cabinet Member - Health and Wellbeing reports relating to the remit of the Overview and Scrutiny Committee.

## Recommendation:

That the Cabinet Member - Adult Social Care and the Cabinet Member - Health and Wellbeing reports relating to the remit of the Overview and Scrutiny Committee be noted.

## Reasons for the Recommendation:

In order to keep Overview and Scrutiny Members informed, the Overview and Scrutiny Management Board has agreed for relevant Cabinet Member Reports to be submitted to appropriate Overview and Scrutiny Committees.

## Alternative Options Considered and Rejected:

No alternative options have been considered because the Overview and Scrutiny Management Board has agreed for relevant Cabinet Member Reports to be submitted to appropriate Overview and Scrutiny Committees.

## What will it cost and how will it be financed?

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Any financial implications associated with the Cabinet Member reports which are referred to in this update are contained within the respective reports.

**(A) Revenue Costs** – see above

**(B) Capital Costs** – see above

## Implications of the Proposals:

<b>Resource Implications (Financial, IT, Staffing and Assets):</b> None	
<b>Legal Implications:</b> None	
<b>Equality Implications:</b> There are no equality implications.	
<b>Impact on Children and Young People:</b> No	
Any implications on the impact on children and young people arising from the consideration of reports referred to in the Cabinet Member Reports will be contained in such reports when they are presented to Members at the appropriate time.	
<b>Climate Emergency Implications:</b>	
The recommendations within this report will	
Have a positive impact	No
Have a neutral impact	Yes
Have a negative impact	No
The Author has undertaken the Climate Emergency training for report authors	Yes
There are no direct climate emergency implications arising from this report. Any climate emergency implications arising from the consideration of reports referred to in the Work Programme will be contained in such reports when they are presented to Members at the appropriate time.	

## Contribution to the Council's Core Purpose:

Protect the most vulnerable: None directly applicable to this report. The Cabinet Member updates provides information on activity within Councillor Cummins' and Councillor Moncur's portfolios during the previous three-month period. Any reports relevant to their portfolios considered by the Cabinet, Cabinet Member or Committees during this period would contain information as to how such reports contributed to the Council's Core Purpose.
Facilitate confident and resilient communities: As above
Commission, broker and provide core services: As above



Place – leadership and influencer: As above
Drivers of change and reform: As above
Facilitate sustainable economic prosperity: As above
Greater income for social investment: As above
Cleaner Greener: As above

## What consultations have taken place on the proposals and when?

### (A) Internal Consultations

The Cabinet Member Update Reports are not subject to FD/LD consultation. Any specific financial and legal implications associated with any subsequent reports arising from the attached Cabinet Member update reports will be included in those reports as appropriate

### (B) External Consultations

Not applicable

## Implementation Date for the Decision

Immediately following the Committee meeting.

<b>Contact Officer:</b>	Laura Bootland
Telephone Number:	0151 934 2254
Email Address:	<a href="mailto:Laura.bootland@sefton.gov.uk">Laura.bootland@sefton.gov.uk</a>

## Appendices:

The following appendices are attached to this report:

Appendix A - Cabinet Member - Adult Social Care - update report

Appendix B - Cabinet Member – Health and Wellbeing – update report

## Background Papers:

There are no background papers available for inspection.

### 1. Introduction/Background

- 1.1 In order to keep Overview and Scrutiny Members informed, the Overview and Scrutiny Management Board has agreed for relevant Cabinet Member Reports to be submitted to appropriate Overview and Scrutiny Committees.

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- 1.2 Attached to this report, for information, are the most recent Cabinet Member reports for the Adult Social Care and Health and Wellbeing portfolios.

<b>CABINET MEMBER UPDATE</b>		
<b>Overview and Scrutiny Committee (Adult Social Care) - 20<sup>th</sup> February 2024</b>		
<b>Councillor</b>	<b>Portfolio</b>	<b>Period of Report</b>
Paul Cummins	Adult Social Care	January – February 2024

### 1. **The Care Quality Commission (CQC) Assurance Update for Adult Social Care**

As per the last report, Sefton Adult Social Care (ASC) has held additional workshops with individuals, carers, partner organisations and staff in order to share the outcome of its Part 1 Self-Assessment, that concluded in August 2023.

Between November and December 2023, the service engaged with over 140 health, care, and support partners, 100 staff and 10 people with lived experience, and it tested the priority areas that came from the Part 1 Self- Assessment, to assure that they were right and could be further challenged, if wrong.

Over January and February 2024, ASC has been looking at the Part 1 Self-Assessment and has been putting in place its operational assurance plans and quality frameworks to ensure they are robust against the areas that further strengthen its self- assessment.

ASC continues to attend the North West ADASS regional forums which share learning from the five pilots that concluded in November 2023, and is supporting a new Cheshire and Merseyside ADASS CQC Assurance Group. This is focused on looking at the trends across the region, with a view to putting in place local project assurance resources, to continue to support Councils to strengthen their self-assessments.

Going forward, over February and into March, ASC is developing its nine quality assurance statements, and is preparing its CQC Information return pack.

CQC has published details of the three Councils which will be assessed over the next six months. These are:

- West Berkshire County Council
- Hounslow Council in London
- Hertfordshire County Council.

ASC is working with Council colleagues to develop CQC preparatory plans in anticipation of the CQC assessment, covering several key areas including, marketing and communications, HR and learning, Business Performance and Children to Adulthood Transitions.

### 2. **Strategic Commissioning**

Key focuses for Adult Social Care CorPage 67J include the following:

### 2.1 Domiciliary Care

The new Domiciliary care contract has now fully mobilised and includes several block contract arrangements which specifically support hospital discharges, given the current winter pressures.

As a reminder, the Tier 1 Providers which have been successful are as follows:

- Delta for Locality 1 (Southport and Ainsdale areas)
- I Care for Locality 2 (Formby to Bootle areas)
- Warren Care for Locality 3 (Maghull and the east).

ASC has experienced some quality issues, with poor CQC ratings expected for two providers, however, it will, continue to work closely with providers and have contingency plans in place, to ensure all people in need of domiciliary care are getting safe and effective care.

ASC is working with providers to respond to winter pressures, including developing a night sitting service, working closely with domiciliary care providers to ensure they can respond to the most pressurised areas, as quickly as possible, making block booking arrangements, and holding a Winter Pressures Care Home Meeting every two weeks to discuss with the market how it can best support and respond to pressures; this will remain in place until March 2024.

### 2.2 New Directions

ASC continues to work closely with Sefton New Directions, and the outcome of the collaborative review (which was undertaken between ASC and SND) was submitted to January 2024 Cabinet. The report to Cabinet outlines the next steps, which will focus on a twelve-month transformation programme across a number of key services. This programme is currently being developed and will be implemented at pace.

### 2.3 Care Homes

ASC's Winter Care Home Cell is intended to continue until March 2024. ASC continues to meet with care homes in the Sefton Partnership Board monthly, where guidance is delivered and shared by Council officers and Health partners. Equally, the Sefton Partnership Board offers its Providers an opportunity to celebrate successes, share best practice and engage in peer support between care home leaders in a new arrangement, where the first half of the Partnership Board is reserved for care home leaders only, with officers and health colleagues joining for the second half. This arrangement was born out of the recommendations devised by ASC's care home leaders, partners in Health and Council officers at the latest My Home Life England summit (ASC's Care Home peer support programme with City University London) in September 2023.

ASC has just launched the 4<sup>th</sup> round of the Care Settings Grants Programme. Unlike the first three rounds, this next round has been expanded to include Supported Living settings, as well as Residential & Nursing Care Homes. In guidance to Providers, ASC has suggested the fund could be used for projects like Dementia-friendly improvements, digital inclusion and technological solutions, and, more specifically, improvements to the **Page 68** capability in care homes to support their

switchover to Digital Shared Care Records. The deadline for submissions is 28<sup>th</sup> February 2024.

### 2.4 2024/25 Fee Setting

ASC has commenced work on formulating potential 2024/25 fee increases, working in partnership with consultants Care Analytics UK Ltd; a consultation with Providers will then commence on the proposals. Formal proposals will be presented to Cabinet in April 2024.

### 2.5 Quality Monitoring

The Quality Assurance Team continue to work with providers across the care home market utilising the recently introduced Provider Assessment and Market Management Solution system (PAMMS). The system enables ASC to understand the quality and effectiveness of services within individual care homes, adopt improvements to raise standards, and compliment existing quality assurance processes. The percentage of good and outstanding care homes in Sefton remains above average, with 91% of care homes rated as good or outstanding. The regional figure is 89%.

Feedback from providers regarding the system is positive and they report finding the formalised on-site approach beneficial, especially as many had not received a Care Quality Commission (CQC) inspection for several years owing to the Covid pandemic. Many are hoping that the PAMMS will supplement any internal audits they already complete, and also assist in inspection readiness for those services potentially expecting a CQC inspection.

The Quality Assurance Team have conducted nine PAMMS assessments in the last month and have a further three planned. Where intensive support is required, owing to quality concerns, the team provide enhanced support and work with the provider to implement an improvement plan. Two providers are currently receiving this additional support and making improvements.

## 3. Hospital Winter Pressures

As expected, both Hospital Trusts that cover the Sefton Borough, Southport Hospital Trust and Aintree University Hospital have been impacted by Winter pressures. Whilst the systems had prepared for these hospital pressures, the extent of the demand has exceeded expectations, and since the start of December both Trusts have been in and out of Full Capacity Protocol, with Southport close to calling a critical incident. Covid, Flu and Norovirus outbreaks have impacted, causing Trusts to have specific units of beds, but even without these challenges, demand has been exceptionally high, which has caused ambulances to “board” patients outside of Emergency Departments (ED) and for the Trusts to use additional space on corridors and wards.

As always, the Health and Social Care system has rallied to support the Hospital Trusts in Sefton, with additional resources both to prioritise discharges (such as block booked Domiciliary Capacity), a Page 69ial operational staff at the front door

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## APPENDIX A

(Accident and Emergency), to assist in admission avoidance. There has been a push to implement new ways of working, such as the Care Transfer Hubs, a more integrated approach with system partners to promote a “home first approach” and therefore less reliance on bed-based services. As of 1<sup>st</sup> February, both Trusts are utilising corridor care and escalation areas.

The pressure remains on the Health and Care system to support with additional concerted efforts on reducing ‘stranded patients’ (the individuals who are in hospital who are deemed to have “no criteria to reside”).

### **4. Adult Social Care Budget**

Budget monitoring at the end of December showed an improvement since November but remained challenging, with a projected deficit in excess of £4.5m now forecast.

This is primarily due to the increased costs of placements and packages, impacted by above inflationary rises and placement costs above standard rates. Other issues, e.g. additional costs because of a leap year and an extra bank holiday, have also impacted on the service. Adult Social Care continues to deliver against its approved efficiencies programme. In addition, the service will continue to review all reserves and external funding to determine what can be utilised to help mitigate the anticipated deficit. Further one-off mitigations identified to date would reduce the forecast deficit to £2.5m. This figure was in the latest Council Budget Monitoring report presented to Cabinet on 1<sup>st</sup> February 2024.

The Adult Social Care forecast is subject to a number of assumptions and is based on current client numbers and costs. In previous years, Adult Social Care has benefitted from additional income late in the financial year, e.g. from Government grants or Health contributions, which has helped its outturn position. As mentioned above, these areas will continue to be reviewed to determine what can support the service’s forecast outturn position. Forecasts, assumptions, and mitigating actions will continue to be reviewed and will be reported regularly. Robust monitoring and oversight is in place, with monthly sessions between the Chief Executive, Executive Director for Adult Social Care and Health, the Executive Director of Corporate Resources and Customer Services (S151 Officer) and the Assistant Director of Adult Social Care. Regular updates are provided to me, as Cabinet Lead.

### **5. Adult Social Care Complaints, Compliments and MP Enquiries**

In December 2023 and January 2024, ASC received thirteen complaints which was the same number as the previous two months.

Adult Social Care received fifteen MP enquiries in December 2023 and January 2024 with 93% being responded to within, or remaining within, the target timescale of ten working days.

It received two complaints regarding operational practice - for one of these complaints, ASC is awaiting full details of the complaint from the family. The second of these complaints concerned the way in which the Council had responded to a referral. On reflection, whilst the decision was appropriate for Adult Social Care not to progress with a safeguarding enquiry, it is acknowledged that it would have been

more reassuring for referrer if the Council had explained that the information provided by the referrer would not be progressed by Adult Social Care, however, it had been shared with other professionals who were better placed to take any necessary action to support the individual concerned. Furthermore, ASC believe that it would have been helpful if they had spoken directly with the individual about whom the referral had been made and confirmed with the referrer that this action had been taken.

Two complaints related to Adult Social Care decision-making, and both remain under investigation at this time.

Eight complaints related to the quality of the service provided by Adult Social Care. One complaint has been upheld due to poor communication - this issue was discussed with the staff member concerned and has been raised with the wider social work team. The remaining seven cases are being investigated and remain within timescale for response at this time.

One complaint related to quality of care provided by a residential provider, and ASC is awaiting further instruction from the Ombudsman in relation to this complaint.

It has been pleasing to see that the positive impact of work undertaken by Adult Social Care Staff has been recognised by service users. There was a 28% increase in the number of compliments received about the service provided. There were forty-one compliments received in December 2023 and January 2024.

### 5.1 Local Government and Social Care Ombudsman

ASC is currently awaiting a draft decision from the Ombudsman in relation to a complaint about funding arrangements.

The Ombudsman determined that another referral it had received was premature, and it referred this to the Council for consideration. ASC has confirmed to the Ombudsman that it does not consider that it would be appropriate to progress the matter as a complaint, at present, as there is an ongoing safeguarding enquiry relating to the substantive issues detailed in the complaint to the Ombudsman. ASC has contacted the complainant in this instance to clarify how the matter will be dealt with and confirmed that they can contact the Council once the safeguarding enquiry has concluded, if there are any outstanding queries.

## 6. Principal Social Worker Update (PSW) - Quality and Practice

Since the last report, from a practice perspective, the PSW has, in partnership with the Deprivation of Liberty Safeguards Team (DoLs), successfully tested a new audit tool and it is due to go live from 5<sup>th</sup> February 2024. This will assist in checking the quality of practice in this area in a systematic way, identifying both areas for improvement and best practice.

Adult Social Care has now commenced a twelve-month transformation programme working collaboratively with a company called Partners4Change. This programme is very much aimed at improving outcomes for people accessing the service, reducing bureaucracy and enabling practitioners to spend more time with individuals and carers. The innovation sites for this new way of working will go live from March 2024.

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## APPENDIX A

The PSW is currently engaged in ensuring the Case Tracking is completed as part of ASC's preparation for assurance by CQC. Case file audits form a major part of this activity, and the requirement is for ASC to identify the records of fifty individuals that CQC will review as part of their assessment process within Sefton.

The period of reregistration for social workers closed on 30th November 2023 and it can be reported that all social workers had completed the process before the cutoff date.

The Employer Standards Health Check, which is run by the Local Government Association, (LGA) is usually released at the end of each year, typically around the same time as the social work registration. The survey was not conducted at the expected time last year and the LGA reported that they hoped this would be ready around the end of January. The PSW has once again opted Sefton ASC into the Health Check and further updates on progress and the findings once completed will be presented to Committee.

## 7. Performance and Key Areas of Focus

### 7.1 Long-term activity trends

The following highlights ASC's long-term activity trends:

- Overall provision of long-term services to clients have remained stable over the course of the past twelve months. At the end of December there were just over 4,100 open long-term services.
- Service starts for carers have gone up in the last twelve months. On average, ASC had 136 service starts in the last three months, which is up by twenty-two percent from the previous three months.
- Number of contacts received in the past three months decreased by three percentage points compared to previous three months. On average, Sefton ASC is receiving around 2,000 contacts per month.
- The number of assessments undertaken in the latest three-month period decreased by nearly seven percent compared to previous three months. On average, teams are completing 475 assessments per month. This was expected, due to the impact of reduced staff during the Christmas period.
- The total number of reviews undertaken in the last three months was up by three percent from the previous three months. The teams have been working to clear the backlog of overdue reviews, many of which are complex cases requiring much greater time and resource. It is hoped that review numbers begin to increase once the backlog has been dealt with. On average, almost 504 reviews are being completed by the teams each month.
- Number of safeguarding contacts received in the last three months declined by 12 percent compared to previous three-month period. On average, Sefton ASC is receiving around 233 contacts related to safeguarding per month.
- The number of safeguarding referrals and activity in progress remains high at month end. The 346 referrals open at the end of December was around a fifth higher than twelve months ago. All open referrals have been reviewed, are being progressed and all individuals are safe.
- In the last three months, timeliness in handling safeguarding contacts continued to perform well with 94% contacts being resolved within seven



days. 72% of safeguarding referrals were completed within twenty-eight days, which is proportionally, slightly higher than in the previous three month period.

- 97% of safeguarding enquiries saw preferred outcomes met fully or partially and the proportion has been fairly stable over the past twelve months.

The Adult Social Care Outcomes Framework (ASCOF) measures how well care and support services achieve the outcomes that matter most to people as put forward by Central Government. The ASCOF is used both locally and nationally to set priorities for care and support, measure progress, and strengthen transparency and accountability.

### 7.2 Admission into care and reablement

Sefton's rate of admission to care homes for those aged 18-64 (2A1) remains relatively stable but it remains in the bottom quartile for both the North West and England. The rate of admission for over 65s (2A2) continued the downward trajectory, keeping Sefton outside of the bottom quartile for England and outside the top quartile for North West. Just under 70% of Sefton's service users are in 'community based' services (i.e. not in nursing or residential placements); this proportion is low compared to other North West authorities and puts Sefton in the bottom quartile. Developing additional community services including reablement, extra care housing and supported living provision will continue through 2024/25.

The number of people in receipt of reablement in December was down by thirteen percent from the previous month and was below the yearly average, however, Sefton remained out of the bottom quartile in the North West on the number of episodes of reablement or intermediate care for clients aged 65 and over (NW01).

December saw a small decrease for the proportion of older people (65+) still at home ninety-one days after hospital discharge into a reablement service. Despite this, the 96% of clients remaining at home was above the yearly average and put Sefton in the top quartile both in the North West and in England (2B1).

### 7.3 Self-directed support and direct payments:

Provision of services to clients by either self-directed support or direct payments has remained relatively consistent over the last twelve months.

The proportion of carers receiving a direct payment remained fairly stable from the previous month with around 98% of carers receiving a direct payment. In December, Sefton was outside the bottom quartile for England and outside the top quartile for the North West.

### 7.4 Employment

Number of learning-disabled clients going into paid employment remained stable, with around 2.4% of learning-disabled clients being employed. Sefton remained in the bottom quartile in the North West and nationally.

Changes in NHS methodology for indicators concerning clients with mental health services, resulted in Sefton dropping out of the top quartiles clients in employment.

### 7.5 Housing

# Agenda Item 9

## APPENDIX A

The proportion of learning-disabled clients who live in their own home or with their family has remained stable over the past few months. In December, Sefton remained in the top quartile for England and outside the bottom quartile for the North West.

Changes in NHS methodology for indicators concerning clients with mental health services, resulted in Sefton dropping out of the top quartile for clients in settled accommodation.

### 8. Workforce

Sefton Adult Social Care are continuing their monthly review of internal workforce, especially qualified Social Work numbers and Occupational Therapists given the pressures regionally and nationally on the recruitment and retention of qualified staff in the Adult Social Care Sector. Turnover rate across the service in comparison to other Local Authorities is favourable (12.2%), however like all Councils there are still recruitment challenges, and ASC is also aware that, as a service, it has an older workforce. This is why drives to encourage a “grow your own approach” and recruit apprenticeships is imperative. Since the last report:

- Three newly qualified social workers have successfully completed their first year in employment programme and another two are due to complete shortly.
- Four social workers have successfully completed their Practice Educator (PE) training and are now able to support social work students within the service, which is another key aspect of the recruitment strategy.
- Two staff members are due to commence the Social Work apprenticeship programme.

With regards to the wider social care workforce, a care provider workshop has been set up to take place on Thursday 15<sup>th</sup> February 2024. This initial workshop will include representatives from Residential & Nursing Care Homes, Domiciliary Care, Supported Living and Day Service Providers. The workshop will cover the key challenges in respect of recruitment, retention, and innovation, and how explore opportunities to work partnership to create solutions. The workshop will also enable discussion regarding the idea of creating a Care Academy with Providers.

#### 8.1 Learning and Development

Offering a wide range of learning and development opportunities for practitioners is key to ensuring the retention of staff, and during the last three months there has been progress in several areas:

- Following the implementation of the updated Supervision Policy, ASC now has training to complement this – Developing Effective Supervision: Core Skills for Supervisors. Senior managers, frontline managers / lead practitioners will undertake the training February to March 2024 and post April, non-frontline managers will complete the training.
- Local Authority Limits and NHS Continuing Healthcare Eligibility Training is a two-day course that will run February to March 2024 for managers and practitioners.

- Through its membership of Research in Practice, ASC will be providing on training on Making and Evidencing Defensible Decisions.
- ASC continues to work closely with the Cheshire and Merseyside Social Work Teaching Partnership, which includes engagement in an anti-racism training event.

### **9. Learning Disability and Autism (LD&A) Team**

The creation of the new dedicated LD&A Team is underway. The team was a recommendation of the Local Government Association Peer Review in 2022. The formation of this new team will help provide a specialist and dedicated service to those with a learning disability diagnosis and autistic people. The team will be trained in interventions with this group of Sefton residents to help provide an excellent service.

A new team manager commenced their role on Thursday 1<sup>st</sup> February 2024.

Recruitment to the team will be from the existing establishment of Adult Social Care staff. The team will comprise of the Team Manager, two Lead Practitioners, twelve Social Workers and three Care Assessors. Expressions of Interests will be sent out to staff in February 2024; staff and caseloads will start transferring over to the new team in April – May 2024.

### **10. Approved Mental Health Professionals (AMHP)**

The AMHP Service is currently running well. ASC has twenty-three approved AMHPs (the highest number for since ASC started counting four years ago). It currently has another three AMHPs in training, therefore the daytime AMHP rota is well resourced.

ASC has recently appointed an AMHP Lead Practitioner to help increase AMHP management capacity and reduce the risk associated with the AMHP Lead being a single point of failure.

The out of hours AMHP rota is also currently working well. Issues related to loss of AMHPs to neighbouring authorities has reduced as opportunities to act as an agency AMHP in other authorities has also reduced. We have also trained our own AMHPs to support work on this rota.

Demand for Mental Health Act assessments has remained steady throughout the year; the daytime rota completes the majority of assessments. There has been a reduction in the number of assessments completed out of hours over the past two years with approximately nineteen assessments per month being completed outside of normal working hours.

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<b>CABINET MEMBER UPDATE</b>		
<b>Overview and Scrutiny Committee (Adult Social Care) – 20 February 24</b>		
Councillor	Portfolio	Period of Report
Ian Moncur	Health and Wellbeing	Jan 24

**Public Health**

**We’re Here Campaign**

A post launch evaluation presentation of the signposting campaign “We’re Here” was presented. The presentation gave an overview of the campaign, the types of activities that were carried out and some data relating to impressions and impacts of the work. This campaign will continue to run and future updates of subsequent activity will be presented to myself in the future.

**Suicide Audit 2019 – 2021**

The Annual Suicide Audit Report that covered the years 2019-2021 was presented. This report showed Sefton to have common themes with both regional and national data relating to suicide. A sub analysis was also included on domestic abuse which is contributing to local efforts of the Sefton Domestic Abuse Board. A 2021 sub analysis was also included due to the data methodology being different from the other years. A subsequent update will be presented to myself to include 2022 data when this is available.

**Smoking Recommission and Vaping**

Public Health provided me with an overview of updates related to the tobacco control agenda. This included an overview of the Tobacco and Vapes Bill - key elements include:

- Stopping legal sales of tobacco to children who were born on or after the 1st January 2009,
- Increased restrictions on the marketing and sale of tobacco and vaping products.
- Balancing reducing access and appeal of vaping to children and supporting individuals to quit smoking.
- Additional national and local funding and resources to support current smokers to quit for good.

Additional funding has been allocated to local authorities for local stop smoking services. This will be targeted to support individuals and groups with the greatest needs and where the risk of smoking related disease is highest.

# Agenda Item 9

## APPENDIX B

The Public Health team and Sefton Trading Standards team submitted a joint response to the “Creating a smokefree generation and tackling youth vaping” consultation.

The current specialist stop smoking service contract is due to conclude on 31st March 2024 and a procurement exercise is underway. A further update will be provided at February’s Cabinet Member for Health and Wellbeing briefing.

Department of Health and Social Care announced a scheme to offer free vaping starter packs to 1 million smokers. Sefton Council Public Health submitted a bid for the ‘Swap2Stop’ scheme and has been granted 6,000 vaping starter packs to be delivered as part of this scheme. Vapes will be provided via the specialist stop smoking service and through collaboration with Living Well Sefton. These vape starter kits are non-disposable.

I noted the content of the paper and provided comments regarding national and local updates. I provided my endorsement for Sefton’s participation in the Swap2Stop Scheme.

### **Food and Drink Advertising Policy**

Knowsley Council has recently agreed to implement a healthier food and drink advertising policy which requires that brands swap out unhealthy foods and drinks for healthier ones. The DPH has informed me that Sefton public health has been working with Knowsley and other authorities to champion this approach across Cheshire and Merseyside.

The change in advertising practice aims to reduce health inequalities, improve health, - specifically diet-related diseases such as obesity, diabetes, cancer, heart disease and tooth decay.

I will receive a paper at my March cabinet brief and if approved expect a paper to go to April Cabinet. Members of the committee are asked to note this plan and to provide comment and feedback.

### **Leisure**

#### **Leisure Update**

The report updated on activity and progress throughout October / November 2023.

As of 30th November 2023, there were a total of 13,521 members, a slight decrease from the last report but not unusual for the time of year.

The repairs to the Sports hall roof at Bootle leisure centre are near complete, with the solar panels to be connected shortly. The internal walls have been cleaned, and several new LED light fittings replaced. The sports hall floor will need repairing in the new year, ready to serve the sports community soon.

Crosby Lakeside has continued to undergo accreditation inspections over the last month and after successfully attaining both “Learning Outside the Classroom” and “Adventure Mark Quality Badge” awards, it can now confirm that it has successfully navigated its way through the challenging RYA (Royal Yachting Association) inspection, meaning that it is a healthy state to plan and facilitate a full programme of activities in 2024.

Visitor numbers remain strong for Splash World since re-opening with the centre achieving over £780k in admissions - year to date. Splash World is currently offering a 25% discount throughout December for all SW tickets. Offering reduced entrance fees, at this time of year supports local families and supports the centre through our off-peak season.

The Active Aquatics Volunteer scheme is available to anyone over the age of 15. Those individuals who have always dreamed of becoming a swimming teacher, those who simply want a career change or those who wish to restart their careers. We support with the training and provide people with the chance to gain a new qualification who may not otherwise have the funds to afford the total cost of the course. The selected individuals are required to volunteer for Active Aquatics for a set number of hours and in return we pay for their qualification. After achieving their qualification, they then have the opportunity start their career within Active Aquatics as a paid level 1 or level 2 instructor at all our sites across the borough.

All targeted health and wellbeing service, both for children and adults, remain at capacity with a high number of referrals. Between October - November, there were 502 referrals onto the Exercise Referral Scheme. The Active Ageing programme also continues to experience high demand, with 78 referrals made between October - November.

For the 121 programme for 11-19 year olds, there were 60 young people were referred throughout October and November, compared to 33 for the same period last year and 31 the year before. The number of referrals being higher than previous years has been a continual trend for the year.

The Active Schools programme has continued to deliver healthy eating workshops, yoga sessions and smoothie sessions available to all primary schools across Sefton. Schools continue to be targeted based on NCMP data.

The team also supported Active Travel deliver a School Streets event at Birkdale High School, aiming to is to discourage car travel and encourage pupils to walk and cycle / use more independent/ active modes to get to school. The team designed a game around different routes of getting to school, to encourage the students to notice the environment around them. Feedback from colleagues at the event included:

# Agenda Item 9

## APPENDIX B

I just wanted to say thank you and your Team support our CFD / School Streets event on Wednesday this week. James and Patrick were brilliant.

Further work and events are planned throughout 2024 to integrate the Active Schools and Active Travel agenda further, encouraging people to be active on their way to school or work.

The team have continued to deliver HENRY (Health, Exercise, and Nutrition for the Really Young), which aims to provide parents with support and knowledge to give their children the best possible start in life. A successful workshop was delivered to parents at All Saints Primary School in Bootle, who engaged in the programme, with lots of positive feedback received. We are also working with a group at Netherton Park Community Centre and have found the programme is most successful when delivered to a target audience in a surrounding they are familiar with or meet at already.

Co-delivery with 0-19 and Early Help teams has not transpired as yet, but we continue to look for opportunities to expand the offer and grow the programme. Funding beyond March 24 is yet to be confirmed, but an update is expected on that in the new year.

At a ceremony in October 23, Alex Greenwood was recognised for her achievements in football by being awarded the Freedom of the Borough. We continue to work with her team on developing a legacy in Bootle, working with Green Sefton and the Football Foundation to improve MUGA's in targeted areas. Further updates on the programme are expected in the new year.

During October half term, a total of 11 sessions and 58 hours of activity were delivered, with 212 participants taking part in a range of sessions. Discretionary places also continued to be offered to those most in need through Early Help or Social Care.

As part of Operation Banger, the team delivered Park Nights sessions Monday – Thursday during w/c 23rd October & 30th October. In total there were 16 sessions, 32 hours and 324 participants.

From 1st November Active Workforce are welcoming 6 of the 7 Academies in Southport Learning Trust. In addition, through working in partnership with Sefton's School Support Team, an agreement has also been made with Mersey Academy Trust, for their new academies to come on board from 1st April 2024. This increased investment not only generates more income into the council, but also broadens Active Workforce's Service, improving the health of more local employees in Sefton, and in doing so, increasing the productivity of each organisation.

**Bunk Barn**



Since it first opened in 2009, Crosby Lakeside has offered overnight accommodation across its 14 bedrooms. Four of these rooms were set up as bunk rooms enabling groups from schools and organisations of up to 24 occupants to stay at the facility. This proved to be a popular addition to the offer at Lakeside, however, did experience operational challenges at times. As part of the refurbishment in 2021, it was agreed that a purpose-built residential unit would be built that would address difficulties of the previous arrangement.

As part of the overall redevelopment of Crosby Lakeside in which the hospitality part of the facility was upgraded and overseen by SHOL (Sefton Hospitality Operations Ltd), there was also a planned self-contained residential unit that would house up to 39 guests across 8 ensuite bedrooms. The facility would also offer a fully fitted kitchen and dining area, a TV and “chill out” area and an exclusive outdoor grass roof area, ideal for dining and activities. This is to be named The Bunk Barn.

The build of the Bunk Barn commenced in March 2023 and was initially planned to be completed in September 2023, however poor weather conditions over summer and some redesigns to satisfy Building Control resulted in the internal part of the facility being completed at the end of October 2023.

Now that the construction of the Bunk Barn has been completed, work has started to raise awareness of what is on offer, even just by word of mouth the interest from schools, clubs and organisations has been overwhelming.

Meetings have taken place with our primary client the Sea Cadets who have expressed interest in utilising the Bunk Barn for up to 120 nights in 2024 starting in February. This in addition to the schools that have already committed to booking next year, Lakeside already has approximately £80k of new income confirmed. This is prior to our promotional campaign with marketing material and a promotional video being forwarded to all potential user groups in the region. There will also be several open evenings providing the opportunity for groups to come along and see the fantastic facilities themselves.

It is projected that the Bunk Barn will prove to be an enormous success and will complement the already impressive service on offer at Crosby Lakeside, not only enhancing the sites reputation, but also resulting in the site returning a surplus over the next 3 years.

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# Agenda Item 10

<b>Report to:</b>	Overview and Scrutiny Committee  (Adult Social Care and Health)	<b>Date of Meeting:</b>	20 February 2024
<b>Subject:</b>	Work Programme 2023/24, Scrutiny Review Topics and Key Decision Forward Plan		
<b>Report of:</b>	Chief Legal and Democratic Officer	<b>Wards Affected:</b>	All
<b>Cabinet Portfolio:</b>	Adult Social Care Health and Wellbeing		
<b>Is this a Key Decision:</b>	No	<b>Included in Forward Plan:</b>	No
<b>Exempt / Confidential Report:</b>	No		

## Summary:

To:

- seek the views of the Committee on the Work Programme for the remainder of the Municipal Year 2023/24;
- identify any items for pre-scrutiny by the Committee from the Key Decision Forward Plan;
- seek the views of the Committee on the Programme of informal briefings/workshop sessions for the remainder of 2023/24;
- note that the Local Government Association has provided training for Members and Substitutes of the Committee;
- receive an update on the Liverpool City Region Combined Authority Overview and Scrutiny Committee;
- receive an update on the Cheshire and Merseyside Integrated Care System Joint Health Scrutiny Committee; and

## Recommendations:

That:

- (1) the Work Programme for 2023/24, as set out in Appendix A to the report, be agreed, along with any additional items to be included and thereon be agreed;
- (2) items for pre-scrutiny from the Key Decision Forward Plan which fall under the remit of the Committee, as set out in Appendix B to the report, be considered and any agreed items be included in the work programme referred to in (1) above;
- (3) the Programme of informal briefings/workshop sessions for 2023/24, as set out at Appendix C to the report, be noted, along with any additional informal items to

# Agenda Item 10

be included and thereon be agreed;

- (4) the fact that the Local Government Association has provided training for Members and Substitutes of the Committee be noted;
- (5) the update on the Liverpool City Region Combined Authority Overview and Scrutiny Committee be noted;
- (6) the update on the Cheshire and Merseyside Integrated Care System Joint Health Scrutiny Committee be noted; and

## **Reasons for the Recommendation(s):**

To consider the Work Programme of items to be considered during the remainder of the Municipal Year 2023/24; to identify scrutiny review topics which would demonstrate that the work of the Overview and Scrutiny Committee “adds value” to the Council; and to comply with a decision of the Committee to update on the Liverpool City Region Combined Authority Overview and Scrutiny Committee.

The pre-scrutiny process assists Cabinet Members to make effective decisions by examining issues before making formal decisions.

## **Alternative Options Considered and Rejected:** (including any Risk Implications)

No alternative options have been considered as the Overview and Scrutiny Committee needs to approve its Work Programme; to potentially consider scrutiny review topics; and consider other activities in relation to the work of the Committee.

## **What will it cost and how will it be financed?**

There are no direct financial implications arising from this report. Any financial implications arising from the consideration of a key decision or relating to a recommendation arising from a Working Group review will be reported to Members at the appropriate time.

**(A) Revenue Costs** – see above

**(B) Capital Costs** – see above

## **Implications of the Proposals:**

<b>Resource Implications (Financial, IT, Staffing and Assets):</b> None
<b>Legal Implications:</b> None
<b>Equality Implications:</b> There are no equality implications.
<b>Impact on Children and Young People:</b> No
Any implications on the impact on children and young people arising from the consideration of reports referred to in the Work Programme will be contained in such

reports when they are presented to Members at the appropriate time.

**Climate Emergency Implications:**

The recommendations within this report will

Have a positive impact	No
Have a neutral impact	Yes
Have a negative impact	No
The Author has undertaken the Climate Emergency training for report authors	Yes

There are no direct climate emergency implications arising from this report. Any climate emergency implications arising from the consideration of reports referred to in the Work Programme will be contained in such reports when they are presented to Members at the appropriate time.

**Contribution to the Council's Core Purpose:**

Protect the most vulnerable: None directly applicable to this report. Reference in the Work Programme to the approval of, and monitoring of recommendations, will contribute towards protecting vulnerable members of Sefton's communities.

Facilitate confident and resilient communities: None directly applicable to this report.

Commission, broker and provide core services: None directly applicable to this report.

Place – leadership and influencer: None directly applicable to this report.

Drivers of change and reform: None directly applicable to this report.

Facilitate sustainable economic prosperity: None directly applicable to this report.

Greater income for social investment: None directly applicable to this report.

Cleaner Greener: None directly applicable to this report.

**What consultations have taken place on the proposals and when?**

**(A) Internal Consultations**

The Work Programme and Key Decision Forward Plan Report is not subject to FD/LD consultation. Any specific financial and legal implications associated with any subsequent reports will be reported to Members as appropriate.

Relevant Heads of Service have been consulted in the preparation of the Work Programme for the Committee.

**(B) External Consultations**

# Agenda Item 10

Not applicable

## Implementation Date for the Decision

Immediately following the Committee meeting.

<b>Contact Officer:</b>	Laura Bootland
Telephone Number:	0151 934 2078
Email Address:	<a href="mailto:laura.bootland@sefton.gov.uk">laura.bootland@sefton.gov.uk</a>

## Appendices:

The following appendices are attached to this report:

- Appendix A – Draft Work Programme for 2023/24;
- Appendix B - Latest Key Decision Forward Plan items relating to this Overview and Scrutiny Committee;
- Appendix C – Draft Programme of informal briefings/workshop sessions for 2023/24;

## Background Papers:

There are no background papers available for inspection.

## Introduction/Background

### 1. WORK PROGRAMME 2023/24

- 1.1 The Work Programme of items to be submitted to the Committee for consideration during the remainder of the Municipal Year 2023/24 is set out at **Appendix A** to the report. The programme has been produced in liaison with the appropriate Heads of Service, whose roles fall under the remit of the Committee.
- 1.2 Members are requested to consider whether there are any other items that they wish the Committee to consider, that fall within the terms of reference of the Committee. The Work Programme will be submitted to each meeting of the Committee during 2023/24 and updated, as appropriate.
- 1.3 **The Committee is requested to comment on the Work Programme for 2023/24, as set out at Appendix A, and note that additional items may be submitted to the Programme at future meetings of the Committee during this Municipal Year.**

### 2. PRE-SCRUTINY OF ITEMS IN THE KEY DECISION FORWARD PLAN

- 2.1 Members may request to pre-scrutinise items from the Key Decision Forward Plan which fall under the remit (terms of reference) of this Committee. The Forward Plan, which is updated each month, sets out the list of items to be submitted to the Cabinet for consideration during the next four-month period.

- 2.2 The pre-scrutiny process assists the Cabinet Members to make effective decisions by examining issues beforehand and making recommendations prior to a determination being made.
- 2.3 The Overview and Scrutiny Management Board has requested that only those key decisions that fall under the remit of each Overview and Scrutiny Committee should be included on the agenda for consideration.
- 2.4 The most recent Forward Plan was published on **22 December 2023** and covers the period **1 February 2024 – 31 May 2024**. A copy is attached at **Appendix B**. For ease of identification, items listed on the Forward Plan for the first time appear as shaded.
- 2.5 There are 4 items within the current Plan that falls under the remit of the Committee on this occasion, namely:
- Sefton Council Extra Care Allocations Policy
  - Future Approach to Commissioning of Residential & Nursing Care Sector
  - Existing Extra Care Housing Contract Arrangements
  - Procurement of Community Infection Prevention and Control Service
- 2.7 Should Members require further information in relation to any item on the Key Decision Forward Plan, would they please contact the relevant Officer named against the item in the Plan, prior to the Meeting.
- 2.8 **The Committee is invited to consider items for pre-scrutiny from the Key Decision Forward Plan as set out in Appendix B to the report, which fall under the remit of the Committee and any agreed items be included in the Work Programme referred to in (1) above.**

### **3. SCRUTINY REVIEW TOPICS / INFORMAL BRIEFINGS 2023/24**

- 3.1 It is good practise for Overview and Scrutiny Committees to undertake an in-depth scrutiny review of services during the Municipal Year.
- 3.2 At the meeting held on 20 June 2023, it was agreed that rather than establish a traditional working group, all Members of the Committee could be invited to participate in informal briefings/workshop sessions on developments in health and social care.
- 3.3 The agreed Programme of informal briefings/workshop sessions for 2023/24 is set out at **Appendix C** to the report.

#### **Primary Care**

An informal session took place on Microsoft Teams for Committee Members on 21 September 2023.

#### **Workshop on CQC Assessment re: Adult Social Care**

# Agenda Item 10

The above workshop took place on 8<sup>th</sup> November 2023.

## **Informal Sessions**

Informal sessions have been arranged on the 'Shaping Care Together' Programme and North West Ambulance Service.

- 3.4 **The Committee is requested to comment on the Programme of informal briefings/workshop sessions for 2023/24, as set out at Appendix C to the report, and note that additional informal items may be submitted to the Programme at future meetings of the Committee during this Municipal Year.**

## **4. TRAINING**

- 4.1 A training session for Members and Substitutes of the Committee with the Local Government Association (LGA) took place on Thursday 25<sup>th</sup> January at 6pm.
- 4.2 The LGA representatives have provided a short note summarising the session and have offered to discuss how to take forward what was discussed. The outcome of discussions will be reported back to Committee Members in due course.
- 4.3 The Committee is requested to note that the Local Government Association has provided training for Members and Substitutes of the Committee;

## **5. LIVERPOOL CITY REGION COMBINED AUTHORITY OVERVIEW AND SCRUTINY COMMITTEE**

- 5.1 During the October/November 2019 cycle of meetings, the Overview and Scrutiny Management Board and the four Overview and Scrutiny Committees considered a report on the guidance produced by the Ministry of Housing, Communities and Local Government relating to Overview and Scrutiny in Local and Combined Authorities following on from the Communities and Local Government Select Committee's inquiry into Overview and Scrutiny. This Committee considered the matter at its meeting held on 15 October 2019 (Minute No. 32 refers).
- 5.2 The Overview and Scrutiny Management Board and the four Overview and Scrutiny Committees all agreed the recommendations contained in the report, one of which being, that updates on Liverpool City Region Combined Authority Overview and Scrutiny Committee (LCRCA O&S) be included in the Work Programme report considered at each Overview and Scrutiny Committee meeting.
- 5.3 In accordance with the above decision, information on the LCRCA O&S is set out below.
- 5.4 **Role**



The Overview and Scrutiny Committee was established by the Combined Authority in May 2017 in accordance with the Combined Authorities Order 2017.

The role of the Overview and Scrutiny Committee is to:

- Scrutinise the decision and actions taken by the Combined Authority or the Metro Mayor;
- Provide a “critical friend” to policy and strategy development;
- Undertake scrutiny reviews into areas of strategic importance for the people of the Liverpool City Region; and
- Monitor the delivery of the Combined Authority’s strategic plan.

## 5.5 Membership

The Committee is made up of 3 elected Members from each of the constituent Local Authorities of the LCR Combined Authority, along with one elected Member from both the Liverpool City Region Liberal Democrat Group and the Liverpool City Region Conservative Group.

Sefton’s appointed Members are Councillors Desmond, Hart and Howard (Scrutiny Link).

Representatives of the Liberal Democrat Group and Conservative group on the Committee will be reported to Members at the next meeting.

## 5.6 Chair and Vice-Chair

The Chair of the LCRCAO&S cannot be a Member of the majority group. The Chair was appointed at the first meeting of the Committee on 21 June 2022,

## 5.7 Quoracy Issues

A high number of meetings of the LCRCA O&S have been inquorate.

The quorum for meetings of the LCRCAO&S is 14, two-thirds of the total number of members, 20. This high threshold is not set by the Combined Authority but is set out in legislation. This has on occasion caused meetings to be inquorate.

## 5.8 Meetings

Information on all meetings and membership of the LCRCAO&S can be obtained using the following link:

<https://moderngov.merseytravel.gov.uk/ieListMeetings.aspx?CId=365&Year=0>

### **Latest Meeting – 17<sup>th</sup> January 2024**

The latest meeting of the LCRCAO&S was held on 17<sup>th</sup> January 2024.

Matters considered at the meeting related to the following items:

# Agenda Item 10

- Mayoral Combined Authority Budget 2024-25
- Towards a Spatial Development Strategy for the Liverpool City Region – engagement
- Work Programme Update
- Bus Service Improvement Plan Update
- Transport Matters

The next meeting of the LCRCOA&S is scheduled to be held on 28 February 2024. Matters discussed at this meeting will be reported to Members at the next meeting of the Committee.

Details of all meetings can be obtained using the link referred to above

**6.9 *The Committee is requested to note the update on the Liverpool City Region Combined Authority Overview and Scrutiny Committee.***

**7. CHESHIRE AND MERSEYSIDE INTEGRATED CARE SYSTEM JOINT HEALTH SCRUTINY COMMITTEE**

7.1 On 1 July 2022 the Health and Care Act required the Cheshire and Merseyside Integrated Care Board to commence operation.

7.2 A Joint Cheshire and Merseyside Scrutiny Committee has now been established to scrutinise the work of the Cheshire and Merseyside Integrated Care Board, comprised of representatives of local authorities from Cheshire and Merseyside.

7.3 Knowsley MBC is acting as secretariat to the Joint Cheshire and Merseyside Scrutiny Committee and agendas and Minutes of formal meetings of the Joint Scrutiny Committee are included on their website.

7.4 Meetings of the Cheshire and Merseyside Integrated Care System Joint Health Scrutiny Committee have been held as follows:

- 11 November 2022
- 10 March 2023 (Postponed)
- 23 March 2023
- 14 July 2023
- 6 October 2023
- 8 December 2023
- 9 February 2024

7.5 Details of all the meetings of the Joint Health Scrutiny Committee can be found via the following link:

[Browse meetings - Cheshire and Merseyside Integrated Care System Joint Health Scrutiny Committee - Knowsley Council](#)

7.7 The Cabinet has appointed Councillor Desmond and Councillor Hart to be Sefton's representatives during 2023/24.

- 7.8 The Committee is requested to note the update on the Cheshire and Merseyside Integrated Care System Joint Health Scrutiny Committee.**

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**OVERVIEW AND SCRUTINY COMMITTEE (ADULT SOCIAL CARE AND HEALTH)  
WORK PROGRAMME 2023/24**

<b>Tuesday, 20 June 2023, 6.30 p.m., Town Hall, Bootle</b>		
<b>No.</b>	<b>Report/Item</b>	<b>Report Author/Organiser</b>
1.	Liverpool Clinical Services Review – Representative to attend (Min. No. 49 (2) of 21/02/23)	Helen Johnson / Carole Hill / Mark Bakewell / Debbie Campbell
2.	Public Health Outcomes Framework (Min. No. 44 (4) of 03/01/23)	Helen Armitage
3.	Adult Social Care Preparation for Assurance	Sarah Aldis
4.	NHS Cheshire and Merseyside, Sefton - Update Report	Anna Kettle
5.	NHS Cheshire and Merseyside, Sefton - Health Provider Performance Dashboard	Luke Garner / Anna Kettle
6.	Cabinet Member Update Reports x 2	Julie Leahair/Julie Elliot/Debbie Campbell
7.	Work Programme Update	Debbie Campbell
8.	Dates of Committee Meetings 2023/24	Debbie Campbell

<b>Tuesday, 5 September 2023, 6.30 p.m., Town Hall, Southport</b>		
<b>No.</b>	<b>Report/Item</b>	<b>Report Author/Organiser</b>
1.	Liverpool Clinical Services Review – Representative to attend (Min. No. 49 (2) of 21/02/23 refers).	Carole Hill / Debbie Campbell
2.	Domestic Abuse Update	Janette Maxwell / Steven Martlew
3.	Report for Information on Vaping Amongst Young People	Helen Armitage / Steve Smith
4.	GP Patient Survey (2023) - Sefton Place	Jan Leonard

**APPENDIX A**

5.	NHS Cheshire and Merseyside, Sefton - Update Report	Deborah Butcher
6.	NHS Cheshire and Merseyside, Sefton - Health Provider Performance Dashboard	Luke Garner
7.	Executive/Scrutiny Protocol	Paul Fraser
8.	Cabinet Member Update Reports x 2	Julie Leahair/Julie Elliot/Debbie Campbell
9.	Work Programme Update	Debbie Campbell

<b>Tuesday, 17 October 2023, 6.30 p.m., Town Hall, Bootle</b>		
<b>No.</b>	<b>Report/Item</b>	<b>Report Author/Organiser</b>
1.	NHS Cheshire and Merseyside, Sefton - Update Report	Lisa Gilbert
2.	NHS Cheshire and Merseyside, Sefton - Health Provider Performance Dashboard	Luke Garner
3.	Performance Report Review	Deborah Butcher/ Luke Garner
4.	Melling Surgery Closure	Emma Robinson
5.	Health Substantial Reconfiguration Proposals	Debbie Campbell
6.	Cabinet Member Update Reports x 2	Julie Leahair/Julie Elliot/Debbie Campbell
7.	Work Programme Update	Debbie Campbell

<b>Tuesday, 23 January 2024, 6.30 p.m., Town Hall, Southport</b>		
<b>No.</b>	<b>Report/Item</b>	<b>Report Author/Organiser</b>
1.	Melling Surgery Closure - Update	Emma Robinson
2.	Cheshire and Merseyside Cancer Alliance Update Report	Jon Hayes
3.	NHS Cheshire and Merseyside, Sefton Place - Update Report	Lisa Gilbert
4.	NHS Cheshire and Merseyside, Sefton – Primary Care Update	Lisa Gilbert/Jan Leonard
5.	NHS Cheshire and Merseyside, Sefton - Health Provider Performance Dashboard	Luke Garner
6.	Public Health Outcomes Framework (Min. No. 44 (4) of 03/01/23)	Helen Armitage
7.	Adult Social Care Performance Data Review	Sarah Aldis
8.	Winter Pressures	Eleanor Moulton
9.	Serious Violence Duty	Steven Martlew
10.	Cabinet Member Update Reports x 2	Julie Leahair/Julie Elliot/Laura Bootland
11.	Work Programme Update	Laura Bootland

<b>Tuesday, 20 February 2024, 6.30 p.m., Town Hall, Bootle</b>		
<b>No.</b>	<b>Report/Item</b>	<b>Report Author/Organiser</b>
1.	Southport and Ormskirk Hospital NHS Trust – Shaping Care Together Programme	Halima Sadia/Lisa Gilbert
2.	NHS Cheshire and Merseyside, Sefton Place - Update Report	Deborah Butcher/Lisa Gilbert
3.	NHS Cheshire and Merseyside, Sefton - Health Provider Performance Dashboard	Luke Garner
4.	2022/23 Outturn Review of Council Wholly Owned Companies - Sefton New Directions	Paul Reilly/Eleanor Moulton
5.	Carers Strategy	Eleanor Moulton
6.	Cabinet Member Update Reports x 2	Julie Leahair/Julie Elliot
7.	Work Programme Update	Laura Bootland

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## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

FOR THE FOUR MONTH PERIOD 1 FEBRUARY 2024 - 31 MAY 2024

This Forward Plan sets out the details of the key decisions which the Cabinet, individual Cabinet Members or Officers expect to take during the next four month period. The Plan is rolled forward every month and is available to the public at least 28 days before the beginning of each month.

A Key Decision is defined in the Council's Constitution as:

1. any Executive decision that is not in the Annual Revenue Budget and Capital Programme approved by the Council and which requires a gross budget expenditure, saving or virement of more than £100,000 or more than 2% of a Departmental budget, whichever is the greater;
2. any Executive decision where the outcome will have a significant impact on a significant number of people living or working in two or more Wards

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each Key Decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision may not be taken, unless:

- it is published in the Forward Plan;
- 5 clear days have lapsed since the publication of the Forward Plan; and
- if the decision is to be taken at a meeting of the Cabinet, 5 clear days notice of the meeting has been given.

The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in the Forward Plan in accordance with Rule 26 (General Exception) and Rule 28 (Special Urgency) of the Access to Information Procedure Rules.

Copies of the following documents may be inspected at the Town Hall, Oriel Road, Bootle L20 7AE or accessed from the Council's website: [www.sefton.gov.uk](http://www.sefton.gov.uk)

- Council Constitution
- Forward Plan
- Reports on the Key Decisions to be taken
- Other documents relating to the proposed decision may be submitted to the decision making meeting and these too will be made available by the contact officer named in the Plan
- The minutes for each Key Decision, which will normally be published within 5 working days after having been made

Some reports to be considered by the Cabinet/Council may contain exempt information and will not be made available to the public. The specific reasons (Paragraph No(s)) why such reports are exempt are detailed in the Plan and the Paragraph No(s) and descriptions are set out below:-

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime
8. Information falling within paragraph 3 above is not exempt information by virtue of that paragraph if it is required to be registered under—
  - (a) the Companies Act 1985;
  - (b) the Friendly Societies Act 1974;
  - (c) the Friendly Societies Act 1992;
  - (d) the Industrial and Provident Societies Acts 1965 to 1978;
  - (e) the Building Societies Act 1986; or
  - (f) the Charities Act 1993.
9. Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992
10. Information which—
  - (a) falls within any of paragraphs 1 to 7 above; and
  - (b) is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Members of the public are welcome to attend meetings of the Cabinet and Council which are held at the Town Hall, Oriel Road, Bootle or the Town Hall, Lord Street, Southport. The dates and times of the meetings are published on [www.sefton.gov.uk](http://www.sefton.gov.uk) or you may contact the Democratic Services Section on telephone number 0151 934 2068.

**NOTE:**

*For ease of identification, items listed within the document for the first time will appear shaded.*

**Phil Porter**  
**Chief Executive**

## FORWARD PLAN INDEX OF ITEMS

Item Heading	Officer Contact	Page No
Sefton Council - Extra Care Allocations Policy	Steve Metcalf <a href="mailto:steve.metcalf@sefton.gov.uk">steve.metcalf@sefton.gov.uk</a>	4
Future Approach to Commissioning of Residential & Nursing Care Sector	Kate Edgar <a href="mailto:kate.edgar@sefton.gov.uk">kate.edgar@sefton.gov.uk</a>	6
Existing Extra Care Housing Contract Arrangements	Eleanor Moulton <a href="mailto:eleanor.moulton@sefton.gov.uk">eleanor.moulton@sefton.gov.uk</a>	7
Procurement of Community Infection Prevention and Control Service	Alan McGee <a href="mailto:alan.mcgee@sefton.gov.uk">alan.mcgee@sefton.gov.uk</a>	8

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<p><b>Sefton Council - Extra Care Allocations Policy</b>                      The Extra Care Allocations Policy aims to promote independence and well-being; facilitate a balanced, vibrant, and sustainable community for residents with care and support needs within the setting of extra care housing which will play a key role in preventing and avoiding admissions to residential care and hospitals and contribute to our preventative agenda.                      This policy will cover all Extra Care Housing within Sefton and details the eligibility, process, and system for applying for Extra Care Housing in Sefton.</p>			
Decision Maker	Cabinet			
Decision Expected	<p>1 Feb 2024                      8 November 2023 Decision due date for Cabinet changed from 07/12/2023 to 04/01/2024. Reason: To enable final amendments to be made to the Sefton Extra Care Allocations Policy and to reflect such changes in the Cabinet report</p> <p>18 December 2023 Decision due date for Cabinet changed from 04/01/2024 to 01/01/2024. Reason: work is ongoing on the preparation of the report</p> <p>18 December 2023 Decision due date for Cabinet changed from 01/01/2024 to 01/02/2024. Reason: work is ongoing on the preparation of the report</p>			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Adult Social Care			
Lead Director	Executive Director of Adult Social Care and Health			
Persons/Organisations to be Consulted	Consultation was via the following methods: Dedicated Cabinet Member(s) briefing; One Council Brief; Intranet; Yammer; Dwayne's Blog; Internal meetings; E mails. External: Social Media – Twitter and Facebook; Sefton Council website; Your Sefton, Your Say website; Meetings			

	<p>with strategic partners; Sefton Partnership for Older Citizens meeting; Health watch meeting; Residents' meetings (Parkhaven and James Horrigan Court extra care schemes); E mails.</p>
<p>Method(s) of Consultation</p>	<p>The public and key stakeholder consultation process was conducted from Friday 10th February 2023 for a period of two months to Tuesday 11th April 2023.</p> <p>The following consultation methods were used approved by the Public Engagement and Consultation Panel in November 2022:</p> <p>Dedicated Cabinet Member(s) briefing; One Council Brief; Intranet; Yammer; Dwayne's Blog; Internal meetings; E mails</p> <p>External: Social Media – Twitter and Facebook; Sefton Council website; Your Sefton, Your Say website; Meetings with strategic partners; Sefton Partnership for Older Citizens meeting; Health watch meeting; Residents' meetings (Parkhaven and James Horrigan Court extra care schemes); E mails; Public consultation online survey, using the "Your Sefton, Your Say" Platform; Attendance and presentation at various meetings; Distribution of the policy and questionnaire</p> <p>Documents for the consultation were produced in easy read, including the survey.</p> <p>Information relating to the consultation was distributed via the following channels:</p> <p>The survey consisted of five questions and comment sections for each and a generic comments section (also including twelve optional equality monitoring questions).</p> <p>The focus of the consultation and engagement was: (1) Extra Care Eligibility - a. Local Connection; b. Age Threshold; and c. Support needs; (2) Allocations Process; (3) Nominations Process</p>
<p>List of Background Documents to be Considered by Decision-maker</p>	<p>Sefton Council - Extra Care Allocations Policy</p>
<p>Contact Officer(s) details</p>	<p>Steve Metcalf <a href="mailto:steve.metcalf@sefton.gov.uk">steve.metcalf@sefton.gov.uk</a></p>

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Future Approach to Commissioning of Residential &amp; Nursing Care Sector</b> Report outlining and seeking approval around the future approach to commissioning of Residential & Nursing Care Sector			
Decision Maker	Cabinet			
Decision Expected	1 Feb 2024			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Adult Social Care			
Lead Director	Executive Director of Adult Social Care and Health			
Persons/Organisations to be Consulted	Council officers			
Method(s) of Consultation	Meetings and Emails, MS Teams Calls,			
List of Background Documents to be Considered by Decision-maker	Future Approach to Commissioning of Residential & Nursing Care Sector			
Contact Officer(s) details	Kate Edgar kate.edgar@sefton.gov.uk			

**SEFTON METROPOLITAN BOROUGH COUNCIL  
FORWARD PLAN**

Details of Decision to be taken	<b>Existing Extra Care Housing Contract Arrangements</b> Direct Award of a contract for a five year period for Extra Care Housing Services via the Liverpool City Region flexible purchasing system			
Decision Maker	Cabinet			
Decision Expected	1 Feb 2024			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Adult Social Care			
Lead Director	Executive Director of Adult Social Care and Health			
Persons/Organisations to be Consulted	Councillor Paul Cummins will have received a briefing through his Cabinet Member Briefing.			
Method(s) of Consultation	Internal consultation with Procurement, ASC SMT and within the Commissioning Team. Exec Director approval will be sought in advance of submission.			
List of Background Documents to be Considered by Decision-maker	Existing Extra Care Housing Contract Arrangements			
Contact Officer(s) details	Eleanor Moulton eleanor.moulton@sefton.gov.uk			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Procurement of Community Infection Prevention and Control Service</b> Seek approval of the procurement of Community Infection Prevention and Control Service			
Decision Maker	Cabinet			
Decision Expected	7 Mar 2024 15 December 2023 Decision due date for Cabinet changed from 08/03/2024 to 07/03/2024. Reason: to ensure compliance with the new arrangements for commissioning health related services and the Provider Selection Regime (PSR)			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Adult Social Care			
Lead Director	Director of Public Health			
Persons/Organisations to be Consulted	N/A			
Method(s) of Consultation	N/A			
List of Background Documents to be Considered by Decision-maker	Procurement of Community Infection Prevention and Control Service			
Contact Officer(s) details	Alan McGee alan.mcgee@sefton.gov.uk			





**OVERVIEW AND SCRUTINY COMMITTEE (ADULT SOCIAL CARE AND HEALTH)  
INFORMAL MEETINGS / WORKSHOPS 2023/24**

Day/Date/Time/Venue to be arranged.		
No.	Report/Item	Organiser
1.	Informal on-line session with representatives of the Primary Care Networks (PCNs) on Primary Care, held on 21 <sup>st</sup> September 2023. (Min. No. 27 (2) of 18/10/22 refers).	Debbie Campbell / Laura Bootland / Jan Leonard
2.	Workshop on CQC Assessment re: Adult Social Care, originally scheduled for 5 October 2023, took place on 8 <sup>th</sup> November 2023.	Debbie Campbell / Laura Bootland / Sarah Aldiss / Lorraine Goude
3.	Informal on-line session on the 'Shaping Care Together' Programme, scheduled for 27 <sup>th</sup> February at 4pm	Laura Bootland
4.	Informal discussions with a representative of North West Ambulance Service, Informal on-line session scheduled for 26 <sup>th</sup> February at 1.30pm (Min. No. 8 (2) of 20/06/23 refers).	Laura Bootland
5.	Informal in-person session on the Adult Social Care Budget, date TBC (March).	Laura Bootland

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